

You are summoned to attend the meeting of the Parish Council to be held on Tuesday 19th April 2011 at 7:30pm in the Parish Office, Neath Hill Local Centre.

Agenda

1. **To receive apologies.**
2. **Declaration of members' interests.**
3. **To approve the minutes of the meeting held on the 15th March 2011 as a true record.**
4. **Thames Valley Police –**
5. **Public Question Time** - *the meeting will be adjourned for an agreed time by the Chair for the public to ask questions about agenda items.*
6. **Matters arising – for information only.**
7. **Financial**
 - a. Agreement to the payment of £100.00 for Membership Renewal Fees to Milton Keynes Association of Urban Parish Councils
 - b. To agree to the quote for the redecoration of the Marsh Drive pavilion from Mike Howard. Comparison with another supplier is provided separately.
 - c. Provide 7b is acceptable, council are asked to agree to a change in payment terms for the above works. M Howard is a sole trader therefore it is requested that 50% of the total is paid as an interim payment in May towards the material and labour costs of the work. The final payment will be paid in June once the work is complete.
 - d. To note the renewal of the data protection register at a cost of £35.00
 - e. Agreement to the continued membership to the Bucks Association of Local Councils and the national Association of Local Council at a cost of £2,069.85
8. **Payments and balances**
 - a. **To agree the payments and balances for the month of April –** detailed information listing the income and payments is available separately
9. **Neighbourhood Action Group – update**
10. **Recreation & Environment Committee – resolutions to be agreed from this committee and financial implications to be noted.** *Minutes are available on the website or at the office*
11. **F&P Committee -: resolutions to be agreed from this committee and financial implications to be noted** *Minutes are available on the website or at the office*
 - a. This committee proposed that as there was £1,600 remaining from last year's budget £600 should be awarded to the Food Bank as the need for their work from parish residents has dramatically increased over the year
 - b. **Planning updates – report to be presented**

c. Planning applications:

- i. **11/00479** Woodlands Day Nursery Downs Barn Erection of garden canopy
- ii. **11/00462** 35 Warmington Gardens Downhead Park Two story rear extension
- iii. **11/00777** 43 Bramble Avenue Conniburrow Part two story extension

12. Any one off item outside the remits of the Committees or financial tasks above,

- a. Update re Giffard Park Community Annex
- b. Regulatory Services Enforcement Policy – consultation from Milton Keynes Council
- c. Parish Councillor Elections and vacancies – the parish does not have any contested positions and therefore has 35 days to co-opt Cllrs to cover the vacancies. After this time co-option through advertising Vacancies will be required.

13. Correspondence –to be noted

14. To agree the May meeting dates (change to usual meeting pattern)

- a. Recreation and Environment Committee **3rd May 2011**
- b. Finance and Planning Committee **4th May 2011**
- c. Annual meeting of the Parish Council is proposed as the **16th May 2011**. At this meeting the business will be to vote the Chair and Vice Chair of the next council, and complete all necessary forms and the induction of Cllrs.
- d. Full Council meeting to transaction all other monthly business is proposed as **17th May 2011**.
- e. The public Annual Parish Council Meeting is on **April 27th** at 7:30pm at Downs Barn School

Eirwen Tagg

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Parish Manager

Date 12th April 2011