

Minutes of the Full Council meeting held on Tuesday 20<sup>th</sup> March 2012 at 7:30pm in the Parish Office, Neath Hill Local Centre.

**Present:** Cllr Campbell, Cllr Carr, Cllr Curragh, Cllr McMillan, Cllr Munangati, Cllr Rainbow, Cllr Stabler, Cllr Widdowson and Cllr Yeates.

**Also Present:** Parish Manager.

1. **Apologies** were accepted from Cllrs Panes (prior engagement), Cllr Teesdale (work) and Cllr Cowell (personal).
2. **Declaration of members' interests** – none raised.
3. **The minutes of the Full Council meeting held on 21<sup>st</sup> February 2012** were proposed as a true record by Cllr Carr and seconded by Cllr Widdowson, with the following amendment all agreed:
  - a. Localism item 12b this was proposed by Cllr Widdowson not Cllr McMillan.
  - b. Localism item 12b the hub model was talked in principle, its location was not stated as Neath Hill.
4. **Public Question Time** – no public present.
5. **Matters Arising** – item 10b the name for the newsletter was changed due to a clash with an existing publication.
6. **Financial:**
  - a. The Parish Manager was asked to leave the room. It was proposed by Cllr Yeates, seconded by Cllr Munangati that the Parish Manager's remuneration should be increased to spc 39.
  - b. It was proposed by Cllr Curragh and seconded by Cllr Widdowson that the payments and balances for March should be agreed.

Several items were reviewed and the following was proposed as acceptable by Cllr Munangati and seconded by Cllr Campbell, all agreed. Thus the following was agreed:

- i. Potentially there is an outstanding bill of £300 for the water at pear tree pond. This is to be followed up by the PM. **ACTION**
- ii. In February a bill for December's rent and the back dated rent for the period March to December was agreed by the PM with Rapleys. This was paid by BACS however it was not written on to the Finance report. The amount being £1,900.
- iii. The journalist cost was agreed at £1,820, this was a non budgeted item and would be catered for by end of year virements.
- iv. £20 prize money was paid to the art competition winner.
- v. The arrangement for the payment to the arts consultant was agreed. A review meeting was to take place to resolve any future issues.

7. **Recreation & Environment Committee** - the minutes were accepted.

- a. The youth development plan was accepted by the Parish Council.

Agreement was reached that there should be further development of the action plans for key 1 to 4. There are sufficient (*budgeted*) finances to allow this to happen. PM to circulate the previous report plus article from the News and Views youth activities. These next steps were proposed by Cllr Yeates and seconded by Cllr Curragh and all agreed.

- b. The rota for reviewing the numbers and activity at the youth club was agreed.

8. **F&P Committee report** – the minutes of the committee were accepted.

- a. Cllr Yeates proposed that the rent for 2012/13 should be set at £5.50 a pole this would allow the allotment cost centre to be balanced. This was seconded by Cllr Curragh. This was carried forward on a vote 7 to 1. Cllr Carr did not vote declaring a personal interest.

- b. It was proposed by Cllr Stabler and seconded by Cllr Carr that the internal scrutiny report should be accepted.

- c. The following resolutions presented by the committee were proposed as accepted by Cllr Rainbow and seconded by Cllr Widdowson:

i. Updated Risk Assessment.

ii. No changes to standing orders and financial regulations.

iii. Acceptance of the current code of conduct.

9. **Planning updates**

- a. **Planning updates** were provided by Cllr Stabler a report is available. (*additional information*)

b. **Planning applications:**

i. **12/00358**      216 Wolverton Road      No Comments

ii. **12/00424**      64 Colesbourne Drive      No Comments

- iii. Variation to Premises License - Cllr Rainbow left the room and did not vote due to prejudicial interest. Cllr Stabler proposed the acceptance of the variation, this was seconded by Cllr Curragh, a vote was carried, 5 for and 2 abstentions. This applied to any Co-op variation to premise license within the Parish.

10. **Localism**

- a. Neighbourhood plan

i. Update was provided on recent meetings.

ii. The proposal from Stu Turner outlining the tasks, activities and likely costs was presented. It was proposed by Cllr Yeates that the tasks and the costs of £13,650 for work completed between April 2012 and September 2013 be accepted. This was seconded by Cllr Stabler and all agreed. Some of this finance is budgeted;

some will be supported from the Front Runner grant and some from the next financial year's budget.

**11. Any one off items outside the remits of the committees or financial tasks above:**

- a. **Planning enforcement** – it was proposed by Cllr Carr and seconded by Cllr Munangati that questions should be sent to Nick Fenwick regarding the level of Enforcement Officers. Questions are detailed on the additional paperwork.
- b. Parishes Forum – an update on topics was provided from Cllr Stabler, it was proposed that one of the presenters Marie Osbourne from Wolverton steering group should be invited to the localism meeting.
- c. STARS – information was provided by Cllr Yeates on the bus information system. He is to be involved in the Traffic modelling.
- d. Social media update – this was deferred to the Communications meeting.

**12. Correspondence –**

- a. MKC consultations:
  - i. Housing – deferred Cllr Teesdale not available.
  - ii. Housing Strategy – Cllr Widdowson produced a report, findings should be incorporated in to the Neighbourhood Plan. No major impacts for our parish.
  - iii. Community asset transfers - no update.
  - iv. Wind turbines - GLPC already made representation to MKC.
  - v. Transport vision - discussed as STARS alters the balance of money spent on buses and various other transport.

**13. Next meeting dates:**

- |  |                                    |
|--|------------------------------------|
| a. Recreation and Environment Committee        | 29 <sup>th</sup> March 2012        |
| b. Localism Working group                      | 30 <sup>th</sup> March 2pm to 4pm. |
| c. Finance and Planning Committee              | 4 <sup>th</sup> April 2012         |
| d. Full Council Meeting                        | 17th April 2012                    |
| e. Parish meeting Quakers Centre Downhead Park | 23 <sup>rd</sup> May 2012          |

The meeting closed at 9:38 pm

Chair \_\_\_\_\_

Date \_\_\_\_\_