

You are summoned to attend the meeting of the Parish Council to be held on Wednesday 30th January 2019 at 19:30 in the Parish Council's Office, Great Linford House, 1 St Leger Court, Great Linford.

Agenda

1. Apologies

2. Declaration of members' interests

3. To approve the minutes of the meeting held on Monday 14th January 2019.

4. Matters arising from previous meetings to be presented to the Parish Manager before 12 noon the day before the meeting on the above date. These will be circulated to Councillors.

5. Public Question Time – *The meeting will be adjourned for an agreed time by the Chair for the public to ask questions about agenda items.*

6. Planning – delivered by Cllr Heale.

6.1. Report on Planning Application Progress – An update on previous applications is provided in a written report produced by Cllr Stabler.

6.2. Memorandum to Councillors on Planning Applications – A report, produced by Cllr Stabler, regarding the current planning applications listed below:

- | | | |
|---------------------|---|--|
| 6.2.1. 19/00120/FUL | 31 St Stephens Drive, Bolbeck Park | Removal of conservatory and add 2 storey rear extension |
| 6.2.2. 19/00116/FUL | 1 High Street, Great Linford | Two-storey side extension |
| 6.2.3. 19/00050/FUL | 38 Teasel Avenue, Conniburrow | New attached dwelling |
| 6.2.4. 18/03051/FUL | St Monica's Catholic Primary School, Neath Hill | Proposed single-storey extensions to existing south-east-facing classrooms |

6.3. Five Year Housing Land Supply – A draft update report from Milton Keynes Council (MKC). *A report is available.*

7. Grant Applications S137

7.1. Little Bookshop (LBS) – To consider a grant application of £1,000 from the LBS to support an enterprise project to be run in partnership with Stevenson's Academy. The grant application is provided and meets the GLPC criteria. LBS representatives are available to present the application. *The application is available.*

8. Finance

8.1. Monthly Payments and Finance Report – Cllrs are asked to agree the payments for the month of January, the Finance report and the Investment Performance report. *A report is available.*

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9. Finance & Governance Working Group

9.1. Internal Interim Report

9.1.1. Included in this report is an observation from the Auditor in relation to the 17/18 Annual Governance statement. Council are asked to acknowledge that this statement was reviewed and agreed on 25th April 2018. The form was not signed until 27th June 2018, when Cllr Bedford was in situ as Chair. Hence, a different date was recorded. The form has been corrected, the difference noted and is available as required on the website. *A report is available.*

9.1.2. Council are asked to note the Interim Report observations, comments from the RFO and the actions identified and agreed by the F&G working group.

9.2. Performance against Budget

9.2.1. As required by financial regulations, the 9-month budget performance report is presented, having already been reviewed by the working group. Council are asked to consider the report provided. The working group recommends that the report is accepted; they are satisfied that there are no financial actions required at this point. *A report is available.*

10. Parish Manager's update

10.1 2019 Annual Strategic Action Plan – The Strategic Plan was agreed in October 2018. It determines the aims and objectives of Council. From this document, an action plan is presented which identifies the known or current activities undertaken by Council in order to achieve these objectives. It is at a high level, and a specific implementation plan should be developed over time. Each objective has a Lead Cllr or working group assigned to it as the prime responsible person/group.

Cllr Bedford and Cllr Heale propose that:

1. The Lead Cllrs and working groups should review these objectives and confirm the actions that they will undertake for the forthcoming year.
2. Present the action plans to Council at agreed intervals so that the whole Council can be kept up to date with achievements, issues, changes or additional resources/costs that may be required to achieve the aims and objectives of GLPC.
3. An Environment group should be formed consisting of four Cllrs, of which one will be the Lead. They should work with the Parish Manager and Ranger/s to develop the Terms of Reference and the implementation plan for the working group. *A report is available.*

10.2 Recycling Bags – Following the changes made by MKC to the recycling process, residents have consistently contacted GLPC about issues related to the requesting and delivery of bags. Anecdotal evidence supports the comments that residents will stop recycling if they cannot get the bags easily. It is proposed that a letter should be sent to all 18 MKC Ward Cllrs asking them to review the impact of this decision on the environment and recycling. The letter is to be drafted by the Parish Manager and agreed with the Chair. *A report defining the common complaints from residents is available.*

10.3 Great Linford Parish in the News – A verbal report is provided for information on recent news articles.

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10.4 Proposed meeting schedule for 2019 – Cllrs are asked to note and agree the meeting schedule for the current year; a schedule has been made available. Most of the year, there will be a meeting on the second Monday and the last Wednesday of the month with the following exceptions:

- 1st April this is the date of the Annual Meeting of the Parish, held for residents and proposed location is Conniburrow
- 13th May this is not a date change, but it is the date of the Annual Parish Council meeting where Cllrs take their seats for a new term
- 28th August – no meeting

A schedule is available.

11. Consultations

These are notified to GLPC via a variety of mediums. A list is compiled to make Council aware of the type of consultation and deadline dates. If a Cllr wishes GLPC to formally consider and respond to a consultation they are asked to make their intent known. A proposal will then need to be sent to the Parish Manager, seven working days before the next meeting.

- 11.1 Draft housing allocation policy
- 11.2 Statement of community involvement
- 11.3 Proposed changes to street trading arrangements
- 11.4 Downs Barn bus stop infrastructure

12. To confirm the forthcoming meeting dates as:

- 12.1. Monday 11th February 2019 Full Council Meeting
- 12.2. Wednesday 27th February 2019 Full Council Meeting

25th January 2019

Eirwen Tagg

Eirwen Tagg

Parish Manager

Members of the public are welcome to attend Parish Council Meetings.

Only items listed on this agenda will be discussed. If you have comments about any other subject please contact the Parish Manager parish.manager@great-linford.gov.uk or ring the office on 01908 606613.

Reports and supporting information are available on request

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