

You are summoned to attend the meeting of the Parish Council to be held at 19:30 on Monday 8th April 2019 in the Parish Council's Office, Great Linford House, 1 St Leger Court, Great Linford.

Agenda

1. **Apologies**
2. **Declaration of Members' Interests**
3. **To approve the minutes** of the previous meeting held on Wednesday 27th March 2019
4. **Matters Arising** from previous meetings to be presented to the Parish Manager before 12 noon the day before the meeting on the above date. These will be circulated to Cllrs.
5. **Public Question Time** – *The meeting will be adjourned for an agreed time by the Chair* for the public to ask questions about agenda items.
6. **Planning**
 - 6.1. Report on Planning Application Progress – An update on previous applications is provided in a written report produced by Cllr Stabler.
 - 6.2. Memorandum to Councillors
 - 6.2.1. **19/00755/FUL** **1 Stanway Close, Downhead Park** Proposed single storey rear extension and proposed two storey side extension with new gable roof over the garage.
 - 6.2.2. **19/00688/FUL** **68 Kirtlington, Downhead Park** Single storey front and rear extensions and front porch.
 - 6.2.3. **19/00704/FUL** **St Monica's Catholic Primary School** Cedar clad portable temporary modular building to be used as an outdoor classroom.
 - 6.2.4. **19/00677/FUL** **27 Whichford, Giffard Park** Single storey side and rear extension.
7. **Community Programme Working Group**
 - 7.1. Report on the last 3 months' activities and identified outcomes.
 - 7.2. Report on the next 3 months' activities
 - 7.3. Neath Hill Mound and Play Area

Council are asked to consider the project brief and whether they are willing to support this project, which will require funding from the Community Programme budget and possible grant funding. *Report to be provided to council*
8. **Environment Working Group**
 - 8.1. Progress to date – Update following the initial meeting.

9. Resource Working Group

9.1. Staff Success

Tess has successfully passed her ILCA (Institute of Local Council Administration), giving her the first level training required for her position as RFO and deputy.

9.2. New Council

It is proposed that there are two events for Cllrs after the elections:

9.2.1. An informal evening will be held in May for new and returning Cllrs to meet and discuss the year ahead and review any operational questions they may have.

9.2.2. A parish tour and get-together is proposed for Sunday 16th June 2019. Depending on numbers, a minibus may be hired to take Cllrs around the parish and funding will be used from the Training budget.

9.3. Sharing Contact Details - Confirmation that all Cllrs are content with the process of sharing their direct details.

10. Governance

10.1. Annual Parish Meeting – Monday 15th April

A reminder to Cllrs of this event, the GLPC partners who will attend and the roles and responsibilities of councillors.

10.2. Annual Parish Council Meeting – Monday 13th May

This is the first meeting after the elections for the new Parish Council. Parish Manager to provide an explanation of the following:

10.2.1. Forms and information – what to expect after the elections.

10.2.2. Organisation of the meeting and Cllrs' roles and responsibilities.

11. Correspondence

11.1. Seafarers UK – Council are asked to consider the information from this group and confirm how or whether they wish to take part in this event.

12. To confirm the forthcoming dates for your diary:

12.1. Monday 15 th April 2019	Annual Parish Meeting at Southwood School, Conniburrow
12.2. Wednesday 24 th April 2019	Full Council Meeting
12.3. Monday 13 th May 2019	Annual Parish Council Meeting
12.4. Wednesday 29 th May 2019	Full Council Meeting

3th April 2019

Eirwen Tagg

Eirwen Tagg

Parish Manager

Members of the public are welcome to attend Parish Council Meetings.

Only items listed on this agenda will be discussed.

If you have comments about any other subject, please contact the Parish Manager.

Reports and supporting information are available on request

Great Linford Parish Council

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