

You are summoned to attend the meeting of the Parish Council to be held at 19:30 on Wednesday 24th April 2019 in the Parish Council's Office, Great Linford House, 1 St Leger Court, Great Linford.

Agenda

1. Apologies

2. Declaration of Members' Interests

3. To approve the minutes

3.1. of the previous meeting held on Monday 8th April 2019

3.1.1. Cllrs are asked to note that both Cllr Olney and Cllr Hanif had sent in apologies for absence that were valid but were not recalled at the meeting.

3.1.2. of the Annual Parish Meeting held on Monday 15th April 2019.

4. **Matters Arising** from previous meetings to be presented to the Parish Manager before 12 noon the day before the meeting on the above date. These will be circulated to Cllrs.

5. **Public Question Time** – *The meeting will be adjourned for an agreed time by the Chair* for the public to ask questions about agenda items.

6. Planning

6.1. Report on Planning – from Cllr Stabler

6.2. Memorandum to Councillors

6.2.1 **19/00806/FUL** **6 Hammond Crescent, Willen Park** Proposed single storey extension to the rear of the property to create new conservatory.

6.2.2 **19/00913/FUL** **55 High Street, Great Linford** First floor side extension

7. Resource Working Group

7.1. Cllr Heale recommends that to ensure understanding of parish council policies and procedures, a Council training course specific to GLPC should be run on Wednesday 29th May 2019. The course would be run by BALC and the expenditure of £350 would be a budgeted item.

7.2. In line with the policy review schedule, and as recommended through NALC, the following policies are recommended for adoption to ensure the continuing good practice of GLPC as an Employer and Organisation.

Cllr Heale proposes:

7.2.1. A recommendation is made to adopt the revised code of conduct policy. This has been reviewed by the working group and is derived from the new NALC model template. It is a statutory requirement that amendments are adopted by full Council.

7.2.2. A recommendation is made to adopt the Dignity at Work Policy which supports the Grievance & Disciplinary policies previously agreed. This is supported by NALC and based on ACAS guidance and reference to the Equality Act 2010.

Great Linford Parish Council

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7.2.3. A recommendation is made to adopt the model protocol of Cllr and Officer relations, this supports and defines the expectations of both contributors to the GLPC team.

7.2.4. A recommendation is made to adopt the revised Resource Working Group Terms of Reference.

8. Strategic Plan – Cllr Crooks

To consider the Great Linford Parish Council Strategic Plan 2019 – 2023.

9. Finance & Governance

Cllr Widdowson proposes that Council note and agree:

9.1. Payments for the month of April

9.2. The Financial report

9.3. The Investment Performance report

10. To confirm the forthcoming Full Council Meetings:

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| 10.1. | Monday 13 th May 2019 | Annual Parish Council Meeting, followed by normal Council business |
| 10.2. | Monday 29 th May 2019 | Full Council Meeting |

17th April 2019

Eirwen Tagg

Eirwen Tagg

Parish Manager

Members of the public are welcome to attend Parish Council Meetings.

Only items listed on this agenda will be discussed.

If you have comments about any other subject, please contact the Parish Manager.

Reports and supporting information are available on request