

You are summoned to attend the meeting of the Parish Council to be held at 19:30 on Monday 12<sup>th</sup> August 2019 in the Parish Council's Office, Great Linford House, 1 St Leger Court, Great Linford.

### Agenda

#### 1. Apologies

#### 2. Declaration of Members' Interests

3. **To approve the minutes** of the previous meeting held on Wednesday 31<sup>st</sup> July 2019.

4. **Meeting Conduct** – Reminders of Standing Orders and requirements on the office of Cllr.

5. **Public Question Time** – *The meeting will be adjourned for an agreed time by the Chair for the public to ask questions about agenda items.*

#### 6. Finance & Governance

6.1. Financials for the Month of August – Members of the Finance & Governance working group will review the financial report for August at the end of the month and authorise the payments. This will be reported to the first Council meeting in September. This arises as there is no meeting at the end of August. Council are asked to agree this action and provide the Parish Manager (PM) with delegated responsibility for this action.

6.2. High Street Bin Replacement – Cllrs are asked to agree the purchase of a new bin for the High Street cricket grounds due to vandalism/dilapidation. Four quotes are provided for comparison. This is an unbudgeted item and funding will be taken from High Street Earmarked Reserves. *Report available.*

6.3. GLPC Branded T-shirts – Cllr Whelan proposes that a small budget should be provided from general reserves for the purchase of “GLPC branded T-shirts” for Cllrs and Staff who attend GLPC community events. A local company have provided branded T-shirts in the past and a budget of £150 is required.

6.4. CCLA Property Investment Policy – The Finance & Governance working group have reviewed the criteria for the CCLA fund and propose that, upon certain criteria, Council will confirm a motion to disinvest the fund. *Report available.*

6.5. Consultation on the Local Council Tax Reduction Scheme – In 2020/21, the Milton Keynes Council (MKC) parish funding will be reducing again from £530k to £325K (estimated). MKC have posed four questions in relation to the LCTR scheme. The Finance & Governance working group propose a response as per the attached memorandum. Cllrs are asked to confirm acceptance of these proposals. *Report available.*

6.6. S106 – When any S106 monies are provided for GLPC projects, a separate bank account is required. This is a stipulation from MKC. Our last “spare” account has been dedicated to the ROCLA Art Project. Should GLPC obtain any further S106 monies, e.g. ROCLA Phase 2, a separate account needs to be opened for each S106 application. Council are asked to agree delegated responsibility for the PM or Responsible Financial Officer to investigate the best

### Great Linford Parish Council

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options, liaise with the Lead Cllr for Finance and arrange for an account to be opened. This will be an “as and when required” responsibility. Any decision will be minuted at the next available meeting.

## 7. Community

7.1. Public Access Defibrillators – Council are asked to agree financial and maintenance support for any group of residents who wish to raise funds for the installation of a public access defibrillator. Residents will need to raise the initial funds and agree the location with the South East Ambulance Service and GLPC. GLPC will be responsible for the ongoing maintenance and finance costs that are detailed in the *attached report*.

7.2. Big Local Conniburrow (BLC) – Ranger Services dedicated to Conniburrow  
A paper is provided, detailing the request from BLC for the purchase of additional Ranger Services in Conniburrow. The request is for some short-term assistance from September to December 2019 and then a longer-term request. The latter will be dealt with in the budget process by Resourcing and Finance working groups.

Cllr El Zamek proposes that the Ranger service is provided to BLC for September to December 2019 for a total of **96** hours. There will be no additional cost to GLPC.

7.3. CCTV Update on the First Trial and Next Steps

An updated report is provided for Council. Council are asked to confirm:

7.3.1. Whether they wish to engage in a contract to provide CCTV usage in the GLPC parish area.

7.3.2. If point one (7.3.1) is agreeable, do Council wish to enter into a 6-month contract or a 12-month contract?

7.3.3. That additional funding above the £5k will need to be provided from general reserves.

7.4. Parks Trust AGM – A verbal update is to be provided.

## 8. Planning

8.1. Report on Progress of Planning Applications – from Cllr Stabler

8.2. Memorandum to Councillors

8.2.1. **19/01880/FUL** **55 Germander Place, Conniburrow**  
Two storey side extension

8.2.2. **19/01931/FUL** **5 Coopers Mews, Neath Hill**  
Two storey side extension

8.2.3. **19/01729/FUL** **The Arts & Craft Studio, Parklands Great Linford**  
Proposed new lift, UAWC, UA Parking, level paving, sustainability and thermal performance of building, stairs, preparation spaces, improved cafe facilities and multipurpose space

8.2.4. **19/01802/FUL** **97 Rowditch Furlong, Redhouse Park**  
Proposed two storey side extension and garage conversion

8.3 Update re: call-in process for Milton Keynes East development framework – MKC meeting to be held on the 6<sup>th</sup> August 2019, a delegated decision was to be made as to whether or not a public consultation on the Supplementary Planning Document (SPD) was required.

**9. Consultations**

These are notified to GLPC via a variety of mediums. A list is compiled to make Council aware of the type of consultation and deadline dates. If a Cllr wishes GLPC to formally consider and respond to a consultation they are asked to make their intent known. A proposal will then need to be sent to the Parish Manager, seven working days before the next meeting.

9.1. Public Spaces Protection Order - Dog fouling – Having reviewed the consultation and considered the current GLPC enforcement process, it is recommended that GLPC supports the MKC proposal to introduce a Public Spaces Protection Order to deal with the issue of dog fouling on pavements, parks, open spaces and other public land within the Borough of Milton Keynes. This strengthens the activity of the Enforcement Officer.

**10. To notes dates for the diary and confirm forthcoming Full Council Meetings:**

- |       |   |                                    |
|-------|---|------------------------------------|
| 10.1. | Wednesday 21 <sup>st</sup> August 2019    | Cllrs only Parish Car/Minibus tour |
| 10.2. | Monday 9 <sup>th</sup> September 2019     | Full Council meeting               |
| 10.3. | Wednesday 25 <sup>th</sup> September 2019 | Full Council meeting               |

7th August 2019    Eirwen Tagg    *Eirwen Tagg*    Parish Manager

Members of the public are welcome to attend Parish Council Meetings.

Only items listed on this agenda will be discussed.

If you have comments about any other subject, please contact the Parish Manager.

*Reports and supporting information are available on request*