

You are summoned to attend the meeting of the Parish Council to be held on Wednesday 27<sup>th</sup> November 2019 at 7.30pm in the Parish Council's Office, Great Linford House, 1 St Leger Court, Great Linford.

### **Agenda**

1. **Apologies**
2. **Declaration of members' interests**
3. **Meeting Conduct** – Reminders of Standing Orders and requirements on the office of Cllr whilst debating agenda items.
4. **To approve the minutes** of the meeting held Monday 11<sup>th</sup> November 2019.
5. **GLPC update** – what's happened within the parish over the last month and what is planned for next month. Short presentation from Parish Manager.
6. **Public Question Time** – *The meeting will be adjourned for an agreed time by the Chair* for the public to ask questions about agenda items.
7. **Projects**
  - 7.1. Update from Marsh Drive redevelopment – a project highlight update report is made available to council to detail the progress to date and next steps.
8. **Planning**
  - 8.1. Report on Planning Application Progress from Cllr Stabler
    - 8.1.1. An update on previous applications is provided in a written report.
  - 8.2. Memorandum to Councillors on Planning Applications
    - 8.2.1. 19/02848/TPO Linford Lodge, Wood Lane, Great Linford  
Notice of intention to emergency fell 1 x Ash (T1) due to the tree being dead/dying Replant with one common Oak in the same position.
    - 8.2.2. 19/02845/FUL 73 Colesbourne Drive, Downhead Park  
Proposed ground floor side extension to form new dining room and sun lounge, with new roof and glazed ridge over.
    - 8.2.3. 19/02840/FUL 5 Pastern Place, Downs Barn  
Front and rear small home extension and internal modifications.
    - 8.2.4. 19/02803/FUL 6 Tadmarton, Downhead Park  
Proposed two storey front extension.
    - 8.2.5. 19/03048/DISCON Land at Days Inn Hotel Little Linford Lane Newport Pagnell  
Details submitted pursuant to discharge of conditions 4 (Finished Floor and Ground Levels) and 9 (Construction/Demolition Environmental Management Plan) attached to planning permission 18/03002/FUL
9. **Finance and Governance – recommendations from the working group**
  - 9.1. Monthly Payments and Finance Report – Cllr Widdowson proposes that the payments for the month of November and the finance report with comments are accepted by council.
  - 9.2. New bank accounts for GLPC as required by the Treasury and Investment Policy(03/2019)

### **Great Linford Parish Council**

Great Linford House, 1 St Leger Court, Great Linford MK14 5HA

Tel: 01908 606613 • Email: [parish.manager@great-linford.gov.uk](mailto:parish.manager@great-linford.gov.uk) • [www.great-linford.gov.uk](http://www.great-linford.gov.uk)

- 9.2.1. S106 agreement requires separate bank accounts to be set up for each agreement. Cllr Widdowson proposes that the RFO is given delegated powers to research and open suitable bank accounts to meet procedural requirements.
- 9.2.2. Deposit Fund – Cllr Widdowson proposes that GLPC should open a deposit fund with the CCLA for at least £100k of general reserves and thus spread the financial risk over a number of providers.
- 9.3. Internal Audit report Cllr Widdowson proposes that the end of year Internal Audit report updates as noted by the RFO and made available to council are accepted. The item relating to hourly rates of pay have been amended and a gross payment of £307.35 is due.
- 9.4. Budget report and supporting information – has been issued to Cllrs. A reminder that all questions and comments should be sent to Cllr Widdowson, the Finance & Governance Lead, by 9am Monday 2<sup>nd</sup> December. All comments will be collated and represented as agenda item for the meeting on the 9<sup>th</sup> December 2019.

## 10. Working group updates

- 10.1. Community Programme working group - Post event reports on the Summer of Fun and Community Fun day have been issued to Cllrs. Findings from the report have been used to develop the requirements for 20/21 budget events. Please direct any questions to Cllr Foskett, Lead of Community Programme, before the meeting so that answers to questions can be provided.
- 10.2. Project Neath Hill Mound and Play Area – as part of this project a WREN grant is to be applied for. The next date is Dec 4<sup>th</sup>. MKC Officer Phil Snell is supporting GLPC with this application and the tender process. A proposal is presented to council for an “in principle” agreement that can be presented as part of the WREN grant.

## 11. Community

- 11.1. Conniburrow open spaces – Cllr Stabler proposes that GLPC formally write to Milton Keynes Council to request that the public are informed, through signage on an open pedestrian gate that: “These playing fields may be used without charge by members of the public at any time unless a formal sports or other activity is taking place.” This is a requirement of the lease and is the same principle used for open access at Marsh Drive. A statement will be made by Cllr Stabler.

## 12. Consultations

These are notified to GLPC via a variety of mediums. A list is compiled to make Council aware of the type of consultation and deadline dates. If a Cllr wishes GLPC to formally consider and respond to a consultation they are asked to make their intent known. A proposal will then need to be sent to the Parish Manager, seven working days before the next meeting.

- 12.1. Admission Arrangements for September 2021

## 13. To confirm the forthcoming meeting dates as:

- |       |  |                               |
|-------|--|-------------------------------|
| 13.1. | Monday 9 <sup>th</sup> December 2019     | Full Council Meeting – Budget |
| 13.2. | Wednesday 18 <sup>th</sup> December 2019 | Full Council Meeting          |

19<sup>th</sup> November 2019      Eirwen Tagg      *Eirwen Tagg* Parish Manager

Members of the public are welcome to attend Parish Council Meetings.

Only items listed on this agenda will be discussed. If you have comments about any other subject please contact the Parish Manager [parish.manager@great-linford.gov.uk](mailto:parish.manager@great-linford.gov.uk)  
*Reports and supporting information are available on request*

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