

You are summoned to attend the meeting of the Parish Council to be held on Wednesday 29th January 2020 at 7.30pm in the Parish Council's Office, Great Linford House, 1 St Leger Court, Great Linford.

Agenda

1. **Apologies**
2. **Declaration of members' interests**
3. **To approve the minutes** of the meeting held Monday 13th January 2020
4. **Public Question Time** – *The meeting will be adjourned for an agreed time by the Chair for the public to ask questions about agenda items.*
5. **Park Trust – Great Linford Manor update** presentation and questions (20 mins)
6. **GLPC update** – what's happened within the parish over the last month, what is planned for next month plus communication updates from our partners. *Short presentation from Parish Manager.*

7. **Finance**

7.1. Finance Report and Monthly Payments

- 7.1.1. Cllr Widdowson proposes that the finance report is noted and accepted by council.
- 7.1.2. Cllr Widdowson confirms that the members of the Finance & Governance working group have reviewed the finances and proposes that the payments for the month of January are agreed.

7.2. Community Infrastructure Grant

As previously circulated to council MKCs Community Infrastructure is a 50:50 grant fund which requires a parish council to request any project that fits the MKC criteria. A parish council can apply up to a total of £40k – requesting a maximum of £20k from MKC. If applying for more than 1 project a priority of projects should be indicated. There are three proposed projects under this funding.

7.2.1. *Road Safety at schools - A report is available to support this proposal priority 1*

Cllr Gallo proposes that GLPC should make approx. £4,000 available for match funding to support a School Road safety initiative. Finance may be provided from reserves or carried forward figures from the 19/20 budget. The GLPC area covers 8 schools. A project trialled in Essex (called 3 PR 3 parking rules) and something similar in Two Mile Ash has had a positive impact on the "behaviour" of parents/guardians parking outside a school.

GLPC would liaise with the schools and Milton Keynes Council Road Safety team to initiate this "safer parking initiative". GLPC would provide each school with the appropriate safety equipment for that school. GLPC would ensure that speed and traffic data is collected from the SID equipment that is used parish wide, this data can then be shared with the authorities and schools to help communicate results and influence behaviour.

7.2.2. *GLPC assets – Marsh Drive Car Park priority 2*

The redevelopment project anticipates increased community activity which will require additional car parking. GLPC has made provision for funding towards this in the 20/21 budget and additional parking could be provided with the use of the CIF match grant. Cllr Bedford proposes that the project total cost would be approx. £18k, with GLPC putting up £9k from

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reserves or carried forward monies from the 19/20 budget. The project deliverable would include additional car parking spaces.

7.2.3. GLPC asset – Thatched Barn priority 3

The Thatched Barn at High Street is a listed building which GLPC is responsible for. A working group of Cllrs is investigating the possibility of using the barn to provide a valuable community space while promoting its historic value in the area. Cllr Bedford proposes that the project total cost would be approx. £14k, with GLPC putting up £7k from reserves or carried forward monies from the 19/20 budget. The project deliverable would include repairs to the barn to make it secure and an information board to highlight the historic significance of this buildings in relation to the others in the area.

8. Finance and Governance working group – update and proposal from Cllr Widdowson. A summary of the Finance & Governance working group recommendations are provided in the available memo.

The detailed reports on each aspect are provided, Cllrs are asked to contact the Lead Cllr for Finance or the RFO if they have any questions about these reports before the meeting.

8.1. Financial regulations – National Association of Local Councils (NALC) have provide an update model for the financial regulations. Proposed changes and amendments as applicable to GLPC have been identified by the RFO and working group. Cllr Widdowson proposes that these changes are noted and accepted by council.

8.2. Interim Internal Auditor report is provided for circulation. This has been reviewed by the RFO and working group, the actions and comments are documented. Cllr Widdowson proposes that the report and actions are noted and accepted by Council.

8.3. Budget performance report (third quarter)

8.3.1. The report has been reviewed by the working group, Cllr Widdowson proposes that the report as detailed is accepted by Council.

8.3.2. The committed expenditure to the end of the financial year (31st March) is provided for Councils information.

8.4. IT Modernisation – a report on the project to modernise the IT structure of Council was detailed in a report for the budget process. Further investigation and consideration has been carried out by the PM and reviewed by the working group. Cllr Widdowson proposes that:

8.4.1. GLPC moves to a cloud computing free Microsoft 365 platform.

8.4.2. PM is provided delegated powers with Chair of Finance to negotiate the contract for this service with the preferred supplier.

8.4.3. GLPC through its equality and diversity intent, provide devices for Cllrs to ensure that all Cllrs can access and collaborate with GLPC data and information on this new infrastructure IT platform. Training will be provided as part of the project costs and in the future as part of Cllr induction. Device specification and costs will be determined by the Parish Manager through delegated powers and in consultation with Cllrs. The estimated cost for this is £10k for 20 devices which would be taken form reserves or carried forward budget 19/20.

9. Project updates

- 9.1. Marsh Drive Redevelopment - a verbal update of the procurement process to date will be detailed by the Parish Manager. The moderation meeting has been conducted on the afternoon of the 21st January 2020 with the support of the MKC procurement officer.

10. Planning

- 10.1. Report on Planning Application Progress – for information only
- 10.2. Memorandum to Councillors on Planning Applications
- 10.2.1. 20/00039/FUL 21 Longcross, Pennyland
Demolish / rebuild garage structure and add first floor side extension.
- 10.3. Call in Decision MK East SPD Development Cllr Foskett proposes that GLPC officially write to MKC to request a call in of the recent cabinet decision pertaining to MK East Development SPD. A draft letter is provided for council's agreement.

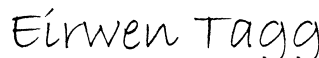
11. Consultations

These are notified to GLPC via a variety of mediums. A list is compiled to make Council aware of the type of consultation and deadline dates. If a Cllr wishes GLPC to formally consider and respond to a consultation they are asked to make their intent known. A proposal will then need to be sent to the Parish Manager, seven working days before the next meeting.

- 11.1. School Term Dates consultation
11.2. Budget Consultation 2020-21
11.3. Draft Regeneration and Estate Renewal Strategy

12. To confirm the forthcoming meeting dates as:

- 12.1. Monday 10th February 2020 Full Council Meeting
12.2. Monday 10th February 2020 Finance and Governance working group.
This is not a public meeting.
12.3. Wednesday 26th February 2020 Full Council Meeting

23rd January 2020 Eirwen Tagg  Parish Manager

Members of the public are welcome to attend Parish Council Meetings.

Only items listed on this agenda will be discussed. If you have comments about any other subject please contact the Parish Manager parish.manager@great-linford.gov.uk or ring the office on 01908 606613.

Reports and supporting information are available on request

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