

**You are summoned to attend the Full Council meeting of the Parish Council to be held on Wednesday 31<sup>st</sup> March 2021 at 19.00pm. This meeting will be held virtually using Teams.**

**Members of the public** are welcome to observe a meeting or partake in the public participation section of the meeting provided their comments relate to agenda item.

Members of the public or press must register their attendance through the GLPC website form or by writing to the Parish Manager at [glpc@great-linford.gov.uk](mailto:glpc@great-linford.gov.uk). Registration must be logged at least 48 hours before the meeting start time. Please ensure you list your:

- name,
- email / phone contact details,
- question or the comments you wish to make and the agenda item it relates to.

Once registered you will receive the joining instructions for the meeting.

Public participation procedures and information can be found on the website document <https://www.great-linford.gov.uk/virtual-meetings/>.

### **Agenda**

| Agenda Item  | Doc Ref<br>(Abbreviated) |
|--|--------------------------|
| <b>1. Welcome and register of those in attendance</b>  |                          |
| <b>2. Apologies for absence</b>  |                          |
| <b>3. Declaration of members' interests</b><br>Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s30 (3) of the Localism Act, members are required to declare any disclosable pecuniary interests which they may have in any of the items under consideration at this meeting) |                          |
| <b>4. Public Question Time</b><br>The meeting will be adjourned for an agreed time by the Chair for the public to ask questions about agenda items. The Chair will allocate speaking time as appropriate.  |                          |
| <b>5. Minutes of the meeting</b> held on the 24 <sup>th</sup> of February 2021 – Council are asked to agree these minutes as a true record.  | Doc ref 5                |
| 5.1. Review and update of outstanding Resolutions  | Doc ref 5.1              |
| <b>6. MKC Ward Cllr for Redhouse Park (15 minutes)</b><br>Representation from Cllr George Bowyer on how we can work together to solve the issues in relation to the adoption of highways within Redhouse Park which has been a long and lengthy process to date and to consider his views on MK East.                      |                          |
| <b>7. Demand Responsive Transport (15 minutes)</b><br>MKC Ward Cllrs Jennifer Wilson Marklew will be in attendance to talk about Demand Responsive Transport, its rollout and engagement with parish councils.   |                          |

### Great Linford Parish Council

Great Linford House, 1 St Leger Court, Great Linford MK14 5HA

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|---|---|
| <p><b>8. To note and accept the draft minutes of the recent Committee / Sub Committee meetings and to consider any recommendation therein not otherwise specified on the agenda</b></p>   |   |
| <p>Cllrs are asked to review the documentation. Recommendations to this council meeting are highlighted.</p> <p>8.1. Planning Sub Committee – 0 recommendations<br/>8.2. Finance Governance and Asset Committee – 0 recommendations<br/>8.3. Personnel Committee – 1 recommendation</p>   | <p>Doc ref 8.1<br/>Doc ref 8.2<br/>Doc ref 8.3 and 8.3a</p> |
| <p>8.4. <u>Member changes to Committee and Subcommittees</u></p> <p>8.4.1. Cllr Chowdhury has requested that for the immediate time she wishes to withdraw from her member status of Planning Sub Committee and FGA Committee. Cllrs are asked to note and agree this change.</p> <p>8.4.2. Planning Subcommittee - Cllrs are asked to confirm if they wish to become members of this subcommittee to ensure that meetings are quorate going forward. If there are not enough Cllrs willing to be members an alternative proposal to the management of planning applications will be required.</p>  |   |
| <p><b>9. Financial transactions</b></p>   |   |
| <p>9.1. Cllr Burgess proposes that the <u>Financial report and list of payments</u> have been duly reviewed and checked and that they are presented for council agreement.</p> <p>Detailed finance transactions are listed in a separate report for Cllrs to review.</p>  | <p>Doc ref 9.1</p>  |
| <p>9.2. <u>Carry forward from the 20/21 budget.</u> The attached report identifies the items that were agreed and planned for 20/21 but have not yet been completed. <b>It is recommended</b> that council notes and agrees that the monies are carried forward to the next financial year.</p> <p>9.3. <u>Asset maintenance Allotments</u> – Provision is made in the asset maintenance scheduled for the replacement of allotment fencing. As per Financial regulation 4.1 Council are asked to review the quotes as provided from the three suppliers and confirm acceptance from the <b>recommended supplier</b> for expenditure of £7,281.66 for the replacement fencing on the Larkspur Allotment site.</p> <p>Money for this expenditure is held within the appropriate earmarked reserve account.</p> | <p>Doc ref 9.2</p> <p>Doc ref 9.3</p>                       |
| <p>9.4. <u>Hiring of Marsh Drive by Charities</u> – council are asked to consider the fee structure for the hiring of GLPC open spaces to Charities provide covid restrictions allow. Several local charities have asked for information about this possibility as they endeavour to raise lost income. A paper outlines the considerations.</p>  | <p>Doc ref 9.4</p>  |

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| <p><b>It is recommended</b> that the charges should be £150 an event for charities and £250 for commercial organisation. Charge is per day event. This would cover costs of caretaking. All other charges: public licenses, toilets etc would be the responsibility of the hirer.</p>   |                       |
| <p>9.5. <u>CCTV quotes for services</u> a resolution to investigate the various suppliers of CCTV was requested at the budget meeting. Several sources were investigated against the current service level brief and no comparative quotes were provided. A report has been provided.</p> <p><b>It is recommended</b> that Cllr review the data and if content proceed with the current supplier to provide the CCTV service for 21/22 as agreed within the budget discussions.</p> | Doc ref 9.5           |
| <p><b>10. Project update Marsh Drive - for information only</b></p>   |                       |
| <p>To receive an updated project initiation document in relation to Phase 2 of the Marsh Drive redevelopment which involves the existing pavilion. As there are several new Cllrs and the completion of the new building is complete it is an opportunity for council to review the project brief and answer any project questions.</p>   | Doc ref 10            |
| <p><b>11. Monthly GLPC update – for information only</b></p>  |                       |
| <p>To receive a visual update from the office team about the month of March activities and what is to come in April and May. Hard copies of the report will be uploaded after the meeting.</p>  |                       |
| <p><b>12. MK North Neighbourhood Policing team – for information only</b></p>   |                       |
| <p>To receive a report from the neighbourhood police team</p>   | Doc ref 12            |
| <p><b>13. Parishes forum – for information only</b></p>   |                       |
|   | Doc ref 13            |
| <p><b>14. Consultations- none for consideration.</b></p>  |                       |

15. To confirm the next virtual meeting date as Wednesday 28<sup>th</sup> April 2021 starting at 19:00

Eirwen Tagg

*Eirwen Tagg*

Parish Manager. 26<sup>th</sup> March 2021