

You are summoned to attend the Full Council meeting of the Parish Council to be held on Wednesday 29th July 2020 at 19.00pm. This meeting will be held virtually using zoom.

Members of the public are welcome to observe a meeting or partake in the public participation section of the meeting provided their comments relate to agenda item. Members of the public or press must register their attendance through the GLPC website form or by writing to the Parish Manager at glpc@great-linford.gov.uk. Registration must be logged at least 48 hours before the meeting start time. Please ensure you list your:

- name,
- email / phone contact details,
- question or the comments you wish to make and the agenda item it relates to.

Once registered you will receive the joining instructions for the meeting.

Public participation procedures and information can be found on the website document <https://www.great-linford.gov.uk/virtual-meetings/>.

Agenda

Agenda Item	Page No
1. Welcome and register of those in attendance	
2. Apologies for absence	
3. Declaration of members' interests	
3.1. Cllr Whelan has declared an interest in 8.2.1 a planning application. He has withdrawn from any discussions that the planning working group have held about this application and will leave the meeting when it is discussed.	
4. Public Question Time – The meeting will be adjourned for an agreed time by the Chair for the public to ask questions about agenda items. The Chair will allocate speaking time as appropriate.	
5. Minutes of the meeting held on the 24 th June 2020 – Council are asked to agree these minutes as a true record.	1 to 3
6. Finances	
6.1. Cllr Widdowson Lead Cllr of <u>Finance & Governance working group</u> will provide information about reserves and the forthcoming budget process. For information and Cllr consideration.	
6.2. <u>Sports Ground Contract for Marsh Drive and Landscape Contracts (various locations)</u> - it is proposed by Cllr Burgess that the two contracts which are due to finish in October 2020 are extended for a year. The contract specifications are to be reviewed and amended as it is envisaged there will be some changes required after the completion of Marsh Drive but also some activities may no longer be required in the same quantity.	

Due to changes in procurement regulations both contracts will need to go through Contracts Finder and therefore detailed specifications are essential.

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Both of the current contractors are content to continue for another year and there will be no changes to the contract pricing.

- 6.3. Community Infrastructure Grant – for information only. GLPC applied for a 50:50 grant for three projects 1) Road Safety, 2) disabled parking and cycle racks and 3) signage at Thatched Barn (Minutes: page 989 agenda item 7.2). GLPC was successful in this application and any required match funding will be taken from reserves.
- 6.4. Month's Finance Report and payments – Cllr Burgess proposes that the report and payments have been duly reviewed and checked and that they are presented for council agreement. 5 to 14
- Detailed finance transactions are listed in a separate report for Cllrs to review.
- 6.5. 1st Quarter Finance performance report - Financial regulation 4.8 requires a quarterly report to be presented to council with a note of all material considerations for variations +/- 15%. Councillors are asked to review the report provided and Cllr Widdowson proposes acceptance of the report. 16 to 24

7. Governance 26

- 7.1. Suspension of Standing Order 5.i. xi – The standing order involves the review of (GLPC) representation on or work with external bodies and the arrangements for reporting back (to council). See explanatory note in additional information.

Cllr Heale proposes that the above standing order is suspended to allow for the nomination of representatives to the Parishes' Forum and the Milton Keynes Association of Local Councils.

- 7.2. Parishes' Forum this item was deferred at the last meeting and after discussions with Cllrs Stabler, Widdowson, Heale and the Chair a proposal was agreed.

GLPC is entitled to send two representatives to the quarterly Parishes' Forum; [any Cllr can attend a meeting as an observer]. Nominations are requested for two main GLPC representatives: from Councillors or the Clerk.

Representatives will be required to report the meeting items that affect GLPC at the next available full council meeting.

If there are more than two nominations, a vote will be taken to elect the 2 GLPC representatives.

A link to the nomination form was circulated with the agenda notification and should be completed by noon on 27th July 2020.

Note 1: Irrespective of the number of representatives attending GLPC has only one vote.

Note 2: As substitutions are allowed; any other Councillor or the Clerk (if not already nominated) may attend when confirmed by Council as an official PC representative

Note 3: Current incumbents have been contacted about this motion

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- 7.3. Milton Keynes Association of Local Councils. During the review relating to the Parishes' Forum protocol it was identified that parish councils can nominate two representatives to this forum. Previously GLPC has only made one position available. 28 to 35

Nominations are sought to represent GLPC representatives: from Councillors

Representatives will be required to report the meeting items that affect GLPC at the next available full council meeting.

If there are more than two nominations, a vote will be taken to elect the second representative.

A link to the nomination form was circulated with the agenda notification and should be completed by noon on 27th July 2020.

7.4. Recent meetings

- 7.4.1. MKALC – a meeting was held on the 22nd July. A report is provided by Cllr Stabler.

- 7.4.2. Parishes' Forum – a meeting was held on the 23rd July. A report is provided by Cllr Stabler.

8. Planning

- 8.1. Update on planning applications previously reviewed by Council or the Planning working group

- 8.2. Proposals on current Planning Applications Council are asked to consider the recommendations from the planning working group. Cllr Stabler proposes that these recommendations are accepted by Council. 37 to 39

- 8.2.1. 20/01714/NMA 83 Tower Drive, Neath Hill, MK14 6JX
Non-material amendment to planning permission 16/02410/FUL - Erection of a double garage, to change the materials from concrete to wood.

Note: This application has now been withdrawn.

- 8.2.2. 20/01284/FUL 18 Holmes Meadow, Redhouse Park, MK14 5GF 41 to 42
Single story side extension, alterations to existing garden wall and new fence.

Recommendation: Objection/Conditions to be agreed by Council.

- 8.2.3. 20/01644/FUL 8 Milfoil Avenue, Conniburrow, Milton Keynes, MK14 7DY 44 to 45
Front extension to link garage to the house and part single and part two storey rear extensions

Recommendation: Condition re use to be ancillary to main dwelling to be agreed by Council.

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8.2.4.20/01330/FUL 30 Tower Drive, Neath Hill Milton Keynes, MK14 6HY
Erection of 3 Bedroom semi-detached dwelling 47 to 48

Recommendation Dimensioned parking plans required to meet SPD and condition on parking implemented prior to occupation.

8.2.5.20/01580/TCA 55 High Street, Great Linford, Milton Keynes, MK14 5AX
T1 Silver Birch - reduce height by 3m and sides by 1m.

Recommendation: GLPC make no objections to the application.

8.2.6.20/01565/FUL 7 Delaware Drive, Tongwell, Milton Keynes, MK15 8HG
Installation of 12no. roof mounted extract flues and 2no. extract louvres/terminals on the southwest and northwest elevations of the existing building.

Recommendation: GLPC make no objections to the application

8.2.7.20/01562/FUL 71 Tower Drive Neath Hill MK14 6JX
Single storey rear extension with revised fenestration to rear and side elevations.

Recommendation: GLPC make no objections to the application.

8.2.8.20/01504/FUL 329 Conniburrow Boulevard, Conniburrow, Milton Keynes, MK14 7AF
Single storey side extension

Recommendation: GLPC make no objections to the application

8.3. Development - Article 4 Direction CMK - the planning working group have reviewed the information as circulated from MKC. Cllr Stabler proposed that GLPC fully support Milton Keynes Council making an Article 4 Direction in the Central Business District of Central Milton Keynes; to remove Permitted Development Rights to convert an office block to residential use, without having applied for and received planning permission. This was seconded by Cllr Whelan. 50

As a response was required before the July Full Council Cllrs were emailed requesting that they indicate if they were in favour of the proposal. Email responses were received from 9 Cllrs all in favour. The proposal was therefore carried and sent as GLPCs response to MKC.

Council are asked to formally ratify this decision as proposed by Cllr Stabler and seconded by Cllr Whelan.

9. Project or working group updates

9.1. Marsh Drive Redevelopment project – **for information**, a project update report, is circulated to council. There are no decisions to be made at this point but if Cllrs have any question please send them to the office by the 27th July so a reply can be collated for the meeting. 52 to 57

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- 9.2. Marsh Drive resurfacing – For information as part of the planning conditions additional parking spaces, disabled bays and bicycle racks are required. Resurfacing of the car park is an asset maintenance activity and June's resolution has provided the finances for this work. A full tender process has been completed by MKC procurement on GLPCs behalf and the contract awarded.

A successful Community Infrastructure Grant will assist with the financial expenditure to provide bicycle racks and disabled bays.

- 9.3. Giffard Park Community Centre following the resolution agreed on the 9th September 2019 (Minutes: page 966 item 8.1). Cllr Whelan has reviewed the details pertaining to the Heads of Terms agreement. Cllr Whelan proposes that council agree to these Head of Terms so that a contract can be produced to enable the September handover. A copy of the HoTs is attached. 59 to 61
- 9.4. Communications working group – For information and councillor input. Cllr Stabler has provided an update on the communication strategy for the next few months. This includes items for the next North by North East which Cllrs are invited to add to. Any Cllr wishing to suggest items to be included should contact Cllr Stabler directly. 63 to 64
- 9.5. Grant application update - an update is provided from the Friends of Great Linford Manor. They are interested in whether GLPC would like to house one of the finished pieces of work. Cllrs are asked to read the document and agree that a piece could be housed at Great Linford House or another GLPC location. 66 to 67
- 9.6. Community Programme working group – A report is provided to explain how a community larder operates for the benefit of the community by reducing waste and providing food to tackle food poverty. 69 - 71

Cllr Foskett proposes that GLPC works with Sofea, community volunteers and other partners to trial a Community larder within the parish. There is no financial outlay, but it will require resource input from the Rangers and Community Liaison Officer. Benefits of such a scheme and the operating process is detailed in the attached report. Cllr Johnston seconds this proposal.

10. **Monthly update PowerPoint presentation** – for information only a presentation on activities in the area will be presented.

11. Consultations

A list of current consultations is provided. If a Cllr wishes GLPC to formally consider and respond to a consultation they are asked to make their intent known by sending a proposal to the Parish Manager, seven working days before the next meeting.

- 11.1. Draft private sector housing strategy Link: <https://www.milton-keynes.gov.uk/consultations/583>

12. **To confirm next virtual meeting** - historically GLPC has not met in late August. The Chair would like to know if Cllrs are available for a meeting on the 26th August and if they have any items that they wish to discuss at this meeting.

Eirwen Tagg

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Parish Manager.

23rd July 2020

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