

You are summoned to attend the Full Council meeting of the Parish Council to be held on Monday 14th December 2020 at 19.00. This meeting will be held virtually using zoom.

Members of the public are welcome to observe a meeting or partake in the public participation section of the meeting provided their comments relate to agenda item. Members of the public or press must register their attendance through the GLPC website form or by writing to the Parish Manager at glpc@great-linford.gov.uk. Registration must be logged at least 48 hours before the meeting start time. Please ensure you list your:

- name,
- email / phone contact details,
- question or the comments you wish to make and the agenda item it relates to.

Once registered you will receive the joining instructions for the meeting.

Public participation procedures and information can be found on the website document <https://www.great-linford.gov.uk/virtual-meetings/>.

Agenda

Agenda Item	Page No / File name
1. Welcome and register of those in attendance	
2. Apologies for absence	
3. Declaration of members' interests	
4. Co-option of Councillors Following the attendance at three full council meetings, completion of the co-option paperwork and a review meeting with Cllrs Widdowson, Stabler and Lawar it is proposed by Cllr Stabler that the following are co-opted to the parish council and individual wards; <ol style="list-style-type: none"> 1. Mr Richard Dyer co-opted to the Downs Barn ward 2. Mrs Janice Whelan co-opted to the Giffard Park & Blakelands ward 3. Ms Zarina Shaffi co-opted to the Downhead Park & Willen Park North ward and 4. Mr David Scott co-opted to the Willen Park South ward. Relevant declaration and register of interest forms will be processed in due course.	Document 4.1 to 4.4
5. Notice of Councillor disqualification Council are required to note that N Hyacinthe has been duly disqualified due to 6 months unauthorised absence.	
6. Public Question Time The meeting will be adjourned for an agreed time by the Chair for the public to ask questions about agenda items. The Chair will allocate speaking time as appropriate.	

Great Linford Parish Council

Great Linford House, 1 St Leger Court, Great Linford MK14 5HA

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Agenda Item	Page No / File name
7. Budget 21/22 and five- year plan	Doc 7.0 budget setting

7.1. The workbook was circulated to council on the 26th November 2020. The budget information was circulated on the 30th November 2020. Cllr questions and comments were required by noon on Wednesday 9th December.

Finance & Governance groups have reviewed the Cllr comments sent into them by the 9th Dec and answers will be provided after the presentation from the Lead Cllr Finance.

A presentation by the Lead Cllr Finance will be given followed by a reply to the questions submitted.

The budget is presented in two distinct parts:

1. Business as usual i.e, the topics already established as council running costs. Cllr Stabler previously requested information about the CCTV programme and that is included within the additional papers.
2. The proposal for a 5-year forward plan based on the project workbook.

Document 7.1.1

Proposal for Budget - Cllr Widdowson proposes that the budget for the "business as usual" net expenditure which covers the elements of Head Office, Facilities, Community Service, and the Asset Maintenance Schedule are agreed as set out in the schedule within the Budget tab on the spreadsheet provided.

Document 7.1 BAU budget information

Document 7.1 budget for Cllrs

7.2. Five-year plan and rolling project fund

Council are asked to note that GLPC has not previously had a forward plan or made provision for the funding of such a plan. It is now necessary to create the rolling fund so that projects within the project workbook can be achieved whilst at the same time stabilising the future precept demand.

Individual projects within the workbook will be subject to approval by council through the project scoping guidelines.

Provision will also be made for substitution of items in the forward plan to adapt to unforeseen circumstances.

Proposal for five-year plan - Cllr Widdowson proposes that Council accept the concept of the five-year plan and the provision of the rolling project fund which would be used to fund the plan.

7.3. Cllrs will be given opportunity to raise comments or questions at this point.

7.4. **Proposal General Reserves** - In as much as the creation of the rolling fund provides financial headroom for the forward plan, the need for General Reserves at the current level will be reduced. Cllr Widdowson proposes that the anticipated shortfall in the projected income for all facilities should be drawn from general reserves. This will equate to £40k in the first year. The Finance & Governance Group will review the reserves policy in the months to come.

Agenda Item

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7.5. Proposal Cllr Widdowson proposes that the precepted budget expenditure should be £594,359 which equates to a band D equivalent precept of £97.73

8. To confirm the next virtual Full Council meeting dates as;

8.1. Wednesday 16th December 2020 starting at 7pm.

8.2. Monday 11th January 2021 starting at 7pm

Eirwen Tagg Eirwen Tagg Parish Manager Wednesday 9th December 2020