

You are summoned to attend the Full Council meeting of the Parish Council to be held on Wednesday 24th February 2021 at 19.00pm. This meeting will be held virtually using zoom.

Members of the public are welcome to observe a meeting or partake in the public participation section of the meeting provided their comments relate to agenda item. Members of the public or press must register their attendance through the GLPC website form or by writing to the Parish Manager at glpc@great-linford.gov.uk. Registration must be logged at least 48 hours before the meeting start time. Please ensure you list your:

- name,
- email / phone contact details,
- question or the comments you wish to make and the agenda item it relates to.

Once registered you will receive the joining instructions for the meeting.

Public participation procedures and information can be found on the website document <https://www.great-linford.gov.uk/virtual-meetings/>.

Agenda

Agenda Item	Doc Ref (abbreviated)
1. Welcome and register of those in attendance.	
<p>1.1. Reminder to all Cllrs to use the reaction “hand” to signal your request to speak, the Clerk will notify the Chair .</p> <p>1.2. <u>Absence Policy</u></p> <p>1.2.1. The policy has been reviewed and amendments made to reflect current practice. Cllr M Whelan proposes that the amendments should be noted and accepted by Council.</p> <p>1.2.2. Cllrs are reminded that absence should be notified to the Clerk by email or phone call by 12 noon on the meeting date.</p>	Doc ref 1
2. Apologies for absence	
3. Co-option	
<p>Following the attendance at three full council meetings, completion of the co-option paperwork and a review meeting with Cllrs Widdowson, Foskett and Lawar it is proposed by Cllr Foskett that</p> <p>3.1. Jane Mackenzie should be co-opted to the parish council, representing the Great Linford ward, and that,</p> <p>3.2. Alifa Chowdhury should be co-opted to the parish council, representing the Conniburrow ward.</p> <p>Relevant declaration and register of interest forms will be processed in due course.</p>	Application Confidential to Cllrs not public
4. Declaration of members’ interests	

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Agenda Item	Doc Ref (abbreviated)
Cllr Calverley declares a personal interest relating to the planning application of 16 High Thorn Piece.	
5. Public Question Time	
The meeting will be adjourned for an agreed time by the Chair for the public to ask questions about agenda items. The Chair will allocate speaking time as appropriate.	
6. Presentation MK East proposal – 20 mins to include questions	
St William Homes LLP regarding the MK East proposals	Doc ref 6, 6a, 6b, 6c, 6d, 6e
7. Minutes of the meeting.	
7.1. Council is asked to agree that the minutes of the meeting held on Wednesday 27 th January 2021 are a true record.	Doc ref 7.1
7.2. Council is asked to agree that the minutes of the meeting held on Monday 8 th February 2021 are a true record.	Doc ref 7.2
7.3. Review and update of outstanding Resolutions for information	Doc ref 7.3
8. Meeting dates	
<p>It is proposed that the following meetings are scheduled for the first 6 months of 21/22, dates for September onwards will be agreed at the future meeting.</p> <p>8.1.1. It is proposed by Cllr M Whelan that the Planning Sub Committee will schedule meetings for the 1st Tuesday of the month and the 3rd Tuesday. Notification will be given on GLPC Website and FB to residents of the plans to be reviewed or notification that there are no plans to be reviewed. Parish Ward Cllrs will be notified as the plans are updated by the office.</p> <p>8.1.2. It is proposed by Cllr Foskett that an initial meeting should be held on Monday 22nd March for the Community Services Committee to agree Chair, Vice Chair and consider the prioritisation of the workbook plans and actions recently referred to this Committee. This will enable the Committee to establish its action plan for the start of the new Council year (starts April) .</p> <p>8.1.3. It is proposed by Cllr Widdowson that Finance, Governance and Asset Committee should follow the schedule as noted in the Committee Structure report. The first meeting will be 8th March and the first items will be to nominate a Chair, Vice Chair and understand the financial governance timetable as required within statute and the action plan for this committee.</p>	Doc Ref 8

Agenda Item	Doc Ref (abbreviated)
8.1.4. It is proposed by Cllr Lawar that the Personnel Committee should meet on the 17 th of March 2021 to establish the Chair, Vice Chair, and action plans for this committee.	
9. Chairs update	
<p>A bimonthly update from the Chair to include parishes in the news, training for Chairs/Vice and the budget communications</p> <p>9.1. Reminder for Cllrs to ensure they are on the training and that as per the corporate decision it is policy for Cllr to preferably use a GLPC device. If any Cllr wishes to request a laptop, please could you email the Parish Manager directly</p>	
10. MK Community Foundation Vital Thinking Event	
<p>Cllr Lawar and the Community Liaison Officer attend this event and a will be provided with learning points for GLPC https://www.mkcommunityfoundation.co.uk/about/vital-signs-2020</p>	
11. Finances and Governance working group	
<p>Recommendations are made from the Finance and Governance working group. It is proposed by the Lead Cllr Finance Cllr Widdowson that.</p> <p>11.1. <u>Income fee charges for 21/22</u> as detailed in the report for the facilities hiring charges and allotment charges are accepted by Council.</p> <p>11.2. <u>Sports user credits</u> - that a credit be given to the football clubs up until the end of the season for loss of use due to COVID-19 lockdown. The credit would be used against the outstanding balances and any subsequent play would be billed on a month or part month basis.</p> <p>Credit is calculated as the invoice total for the season / 12 months x 4 months (Jan-Apr – end of season) The total proposed is £1,749.07: GLFC £1,539.40, MKVFC £209.67.</p> <p>11.3. <u>3rd Quarter Finance Report</u> Council is asked to note and agree the quarterly report.</p> <p>11.4. <u>Project Support officer</u> Cllr Widdowson proposes that Council confirm acceptance that an additional £2,500 is allocated to the Project Support budget from general reserves. A variety of issues have required the PSO to commit additional time to the projects and as such this aspect will be overbudget at the end of March. Without this agreement the PSO works will cease until April's financial year commences.</p>	<p>Doc ref 11.1</p> <p>Doc ref 11.2</p> <p>Doc ref 11.3</p> <p>Doc ref 11.4</p>

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<p>11.5. <u>Month's Finance Report and payments</u> – Cllr Widdowson proposed that the report and payments have been duly reviewed and checked and that they are presented for council agreement.</p> <p>Detailed finance transactions are listed in a separate report for Cllrs to review.</p>	Doc ref 11.5
12. Project updates	
<p>12.1. <u>Marsh Drive Community Centre</u> – project update report available, for information only.</p>	Doc ref 12.1
<p>12.2. <u>Giffard Park Community Centre</u> – verbal update for information only.</p>	
<p>12.3. <u>Neath Hill Mound</u> – update report about progress to date.</p>	Doc ref 12.3
<p>12.4. <u>Rocla art project</u> – update report from Cllr J Whelan.</p>	Doc ref 12.4
<p>12.5. <u>Digital census</u> - update report from Parish Manager.</p>	
<p>12.6. <u>Monthly update PowerPoint presentation</u> – <i>for information only</i> a presentation on activities</p>	
13. Planning	
<p>13.1. <u>Planning Consultant</u> Cllr M Whelan proposes that a budget of £1680 is used from general reserves for Planning Consultant support for 21/22. A report is attached outlining the requirement.</p>	Doc ref 13.1
<p>13.2. <u>Update</u> on planning applications previously reviewed by Council or the Planning working group.</p>	Doc ref 13.2
<p>13.3. <u>Proposals on current Planning Applications</u> Council are asked to consider the recommendations from the planning working group. Cllr J Whelan proposes that these recommendations are accepted by Council.</p>	Doc ref 13.3
<p>13.3.1. 21/00212/FUL 16 High Thorn Piece, Redhouse Park, MK14 5FR Enclosure of covered porch area to form brick porch.</p>	
<p>13.3.2. 21/00256/FUL 13 Broadway Avenue, Giffard Park, MK14 5QB Two storey side/front extension with bi-fold doors and rooflights and 1no new rooflight is existing side elevation (Renewal of lapsed consent 15/00373/FUL)</p>	
<p>13.3.3. 21/00283/FUL 1A Verdon Drive, Willen Park, MK15 9DE First floor side and rear extensions</p>	
<p>13.3.4. 21/00273/FUL 19 Kindleton, Great Linford, MK14 5EA First floor front and rear extensions.</p>	

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13.3.5. 21/00219/FUL 19 Oakley Gardens, Downhead Park, MK15 9BH Single storey rear extension with roof terrace and replacement balcony	
13.3.6. 21/00167/FUL 18 Lower Stone Hayes, Great Linford, MK14 5ES Great Linford Double storey side/rear extension, single storey rear extension, single storey side/rear extension to existing front garage link and skylight to front roof pitch of garage.	
13.3.7. 21/00092/FUL 30 Tower Drive, Neath Hill, MK14 6H Erection of a semi-detached dwelling with associated landscaping (re-submission of 20/01330/FUL	
13.4. <u>Enforcement</u> information about current planning enforcement cases and information about how Cllrs or the public can raise concerns.	Doc ref 13.4
14. Consultations	
These are notified to GLPC via a variety of mediums. A list is compiled to make Council aware of the type of consultation and deadline dates. If a Cllr wishes GLPC to formally consider and respond to a consultation, they are asked to make their intent known. A proposal will then need to be sent to the Parish Manager, seven working days before the next meeting.	
14.1.1. Do Council wish to comment on the Draft South East Milton Keynes - Strategic Urban Extension Development Framework Supplementary Planning Document – the end date is 19 th April 2021.	Doc ref 14

15. **To confirm the next virtual Full Council meeting will be Wednesday 31st March 2021 starting at 7pm. Other Committee and Subcommittee meetings will be as agreed at this meeting .**

Eirwen Tagg

Eirwen Tagg

Parish Manager. 19th February 2021