

You are summoned to attend the Community Services Committee Meeting to be held on Monday 13th June 2022 at 19.00. This meeting will be held at the Parish Council Office, Great Linford House, 1 St Leger Drive, Great Linford.

There are 8 members within this committee and the quorate number is 3.

The navigation directions can be found using <https://w3w.co/stars.wipes.postings>

Covid safe procedures will apply, sanitiser will be available, spacing is encouraged and face masks are required while people are moving around the meeting room.

Public involvement

- Anyone wishing to attend is asked to register before noon on **Monday 13th June** by emailing glpc@great-linford.gov.uk or phoning the office on 01908 606613. This will allow Officers to cater for all wishing to attend.
- If you are unable to attend and have any questions about the agenda items, please send them to glpc@great-linford.gov.uk or phone 01908 606613 by 9am on **Monday 13th June**. A reply will be sent to you after the meeting.

Public participation procedures and information can be found on the website document [Public Participation \(great-linford.gov.uk\)](#) and within Standing orders [Policies & Documents \(great-linford.gov.uk\)](#)

Agenda

Agenda Item	Doc Ref
1. Committee to elect new chair and vice-chair	
2. Welcome and attendance register	
3. Members' apologies for absence	
Cllrs are asked to communicate their absence by 12 noon on the day of the meeting. A reason for absence is required. Please email glpc@great-linford.gov.uk	
4. Declaration of members' interests	
Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s30 (3) of the Localism Act, members are required to declare any disclosable pecuniary interests which they may have in any of the items under consideration at this meeting.	
5. Public Question Time	
The meeting will be adjourned for an agreed time by the Chair for the public to ask questions about agenda items. Questions can be presented in person or via email. The Chair will allocate speaking time as appropriate.	
6. Minutes of previous meeting	
6.1. Committee is asked to agree the minutes of the Community Services meeting held on 11 th March 2022.	Doc ref 6.1
6.2. Committee is provided with an update report of the outstanding Resolutions. No outstanding resolutions. Cllrs are asked to review and ask any questions as required.	Doc ref 6.2

Great Linford Parish Council

Great Linford House, 1 St Leger Court, Great Linford MK14 5HA

Tel: 01908 606613 ● Email: parish.manager@great-linford.gov.uk ● www.great-linford.gov.uk

7. Community Liaison Officer report	
7.1 An update on current projects and proposals for 2022 activities and events will be provided by the Community Liaison Officer. Committee is asked to consider the presentation and provide suggestions and enhancements	Doc ref 7.1
8. Communication report	
8.1 Communications presentation	Doc ref 8.1
8.2 Committee is asked to consider the website document and provide suggestions and enhancements.	Doc ref 8.2
9. Summer Holiday activities	
9.1 Committee is asked to consider the summer activity proposal and provide suggestions and enhancements.	Doc ref 9.1
10. CSC priorities	
10.1 CLO to provide updates on GLPC priorities.	Doc ref 10.1
11. Events	
11.1 Committee is asked to consider the calendar and provide suggestions and enhancements.	Doc ref 11.1
12. Community program for Conniburrow	
12.1 Conniburrow survey results	Doc ref 12.1
13. Governance documents, policies, and procedures.	
13.1 Committee asked if Cllrs could support officers to write and proof of GLPC policies. Social Media Policy Website Policy Protocol for the Filming and Recording of Council and Committee meetings - published on 03 December 2014 Protocol for Internet/Email Usage policy	

14. The next CSC meeting will be Monday 08th August 2022

Signed: *Eirwen Tagg, Parish Manager*

Date: 08th June 2022