

You are summoned to attend the Finance, Governance and Asset Committee Meeting to be held on Monday 12th July 2021 at 19.00 in the Parish Council's Office, Great Linford House, 1 St Leger Court, Great Linford.

NEW ARRANGEMENTS

Due to Government legislation all Council meetings must take place face to face. However, Covid restrictions will apply, and this will limit the number of people allowed into the meeting room. Face masks are essential.

As a resident or member of the press you are welcome to attend:

via Teams <https://bit.ly/3xotts0>

or in person. Due to the limited availability please register your desire to attend via the GLPC website form or by writing to the Parish Manager at glpc@great-linford.gov.uk. Seats will be allocated on a first come first served basis.

Public participation procedures and information can be found on the website document <https://www.great-linford.gov.uk/virtual-meetings/>.

Agenda

Agenda Item	Doc Ref (abbreviated)
1. Welcome and register of those in attendance.	
2. Apologies for absence	
Cllrs are asked to communicate their absence by 12 noon on the day of the meeting. A reason for absence is required. Please email glpc@great-linford.gov.uk	
3. Declaration of members' interests	
4. Public Question Time	
The meeting will be adjourned for an agreed time by the Chair for the Public to ask questions about agenda items. The Chair will allocate speaking time as appropriate. Residents are asked to register their questions through the glpc@great-linford.gov.uk email address quoting the agenda item they wish to speak on.	
5. Minutes of Previous Meeting	
5.1. Committee are asked to agree the minutes of the last meeting held on Monday 10 th May as a true record. 5.2. There are no outstanding resolutions from the previous FGA meeting.	Doc Ref 5.1

Great Linford Parish Council

Great Linford House, 1 St Leger Court, Great Linford MK14 5HA

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Agenda Item	Doc Ref (abbreviated)
6. Resignation of Vice Chair	
6.1. Committee are asked to note that Cllr Whelan wishes to step down as Vice Chair. 6.2. Cllr Kupczyk has expressed a wish to stand as Vice Chair.	
7. Annual Governance Statement preparation and review	
As required within the Annual Governance and Accounting Report (AGAR), the Finance, Governance and Asset Committee are required to review the following elements of the Governance statement that are applicable to the AGAR. All the documents were reviewed in March 2021 but are now to be spread throughout the year. Cllrs are asked to review the comments and changes documented on these reports and provide comment to the RFO by noon on 12 th July.	
7.1. Internal Control – the current policy is provided for members to review. Committee is asked to agree the policy which will be brought back to Committee at the November meeting for Cllr Kupczyk and Burgess to review following their attendance at the Internal Control training.	Doc Ref 7.1
7.2. Investment and Treasury Policy – no change.	Doc Ref 7.2
7.3. Grants – The budget for the year for grants was £7,000 and £4,550 was allocated in April. This leaves a remainder £2,450 for the October allocation. Committee is asked if they wish to increase the budget for October, this would be an unbudgeted item and monies will be taken from General reserves.	Doc Ref 7.3
8. Contracts	
8.1. Contracts – A list of current contracts is provided; these are the contracts which will expire and will affect the budgeting process for 2022-23. Committee is asked to note that these will be reviewed by the current Project Officer and the Environment and Facilities Officer in preparation for the budget process.	Doc Ref 8.1
9. 1st Quarter Report	
9.1. 1 st Quarter Report - As required by the Financial Regulations a report is provided. FGA Committee are asked to review and agree the report as presented.	Doc Ref 9.1
9.2. Note the comments on variances.	Doc Ref 9.2

10. Confirm the next FGA Committee meeting as Monday 13th September.

Eirwen Tagg

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Proper Officer

7th July 2021

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