

**You are summoned to attend the Finance, Governance and Asset Committee Meeting to be held on Monday 8<sup>th</sup> November 2021 at 19.00 in the Parish Council's Office, Great Linford House, 1 St Leger Court, Great Linford.**

**NEW ARRANGEMENTS**

Due to Government legislation all Council meetings must take place face to face.

However, Covid restrictions will apply, and this will limit the number of people allowed into the meeting room. Face masks are essential.

As a resident or member of the press you are welcome to attend **via Teams** <https://bit.ly/3wf3nrO> or in person. Due to the limited availability please register your desire to attend via the GLPC website form or by writing to the Parish Manager at [glpc@great-linford.gov.uk](mailto:glpc@great-linford.gov.uk). Seats will be allocated on a first come first served basis.

Public participation procedures and information can be found on the website document <https://www.great-linford.gov.uk/virtual-meetings/>.

**Agenda**

Agenda Item	Doc Ref (abbreviated)
<b>1. Welcome and register of those in attendance.</b>	
<b>2. Apologies for absence</b> Cllrs are asked to communicate their absence by 12 noon on the day of the meeting. A reason for absence is required. Please email <a href="mailto:glpc@great-linford.gov.uk">glpc@great-linford.gov.uk</a>	
<b>3. Declaration of members' interests</b> Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s30 (3) of the Localism Act, members are required to declare any disclosable pecuniary interests which they may have in any of the items under consideration at this meeting.	
<b>4. Public Question Time</b> The meeting will be adjourned for an agreed time by the Chair for the Public to ask questions about agenda items. The Chair will allocate speaking time as appropriate. Residents are asked to register their questions through the <a href="mailto:glpc@great-linford.gov.uk">glpc@great-linford.gov.uk</a> email address quoting the agenda item they wish to speak on.	
<b>5. Minutes of Previous Meeting</b>	
5.1. Committee is asked to agree the minutes of the last meeting held on Monday September as a true record.	Doc Ref 5.1
5.2. Committee is provided with an update report of the outstanding Resolutions. There are 3 outstanding resolutions from the previous FGA meeting: 5.2.1. Accounting for the Rolling Fund – DCK still to confirm a meeting date. 5.2.2. Meeting with Chair / Cllr Calverley to address the answers to his detailed questions – no meeting held 5.2.3. Meeting to review insurance policy for 22/23 – no date set	Doc Ref 5.2

**Great Linford Parish Council**

Great Linford House, 1 St Leger Court, Great Linford MK14 5HA

Tel: 01908 606613 • Email: [parish.manager@great-linford.gov.uk](mailto:parish.manager@great-linford.gov.uk) • [www.great-linford.gov.uk](http://www.great-linford.gov.uk)

Agenda Item	Doc Ref (abbreviated)
<b>6. Budget Review</b>	
<p>The budget report and detailed spreadsheet provide recommendations to FGA members and assume that in this current climate a static precept level is essential. Members are asked to review the information available and consider:</p> <p>6.1.1. Accepting the reduction of the CSC overall budget by £15k          6.1.2. Accepting the removal of the CCTV expenditure for the 22/23 year, but review the impact to communities          6.1.3. Accepting the principle of the rolling fund but agree that any unused monies from 21/22 should be used to keep the precept static and therefore the 5-year rolling fund will be less than initial expected          6.1.4. Request Full Council dedicate resource and time on redefine the forward vision to prioritise and expediate delivery of existing workbook and future projects as and when funding is available.          6.1.5. The commencement of a review into utilisation and profitability of the facilities GLPC manage and devise proposals to maximise the income of each area.          6.1.6. Maintain the current reserves policy and level at its 6-month level.</p> <p><b>Councillors are asked to raise specific questions with the RFO by 9am on Monday 8<sup>th</sup> November so that they can be reviewed answers provide at the meeting.</b></p>	Doc Ref 6 plus spreadsheet
<b>7. Rolling Fund</b>	
<p>The postponement of the inclusion within the precept of funds for 2022/23 for the Rolling Capital Fund (RCF) is proposed by Cllr Calverley.</p> <p>This item is related to the budget proposal within item 6 and as such the Chair may include this item as a motion within the budget review item.</p>	Doc Ref 7
<b>8. Half Year Report</b>	
<p>8.1. As required by the Financial Regulations a report is provided. Committee are asked to review and agree the report as presented.          8.2. Members are asked to note the comments on variances.</p>	Doc Ref 8.1
<b>9. Risk Register</b>	
<p>9.1. FGA Members are asked to review the presented risk register and agree the content. Actions and timescales for the priority risks should be confirmed after the discussion at the meeting</p>	Doc Ref 9.1
<b>10. Environment and Premises Officer Report</b>	
<p>10.1. For information an update report is provided.</p>	Doc Ref 10.1
<b>11. Internal Audit</b>	
<p>11.1. Committee is asked to note that the next visit from the internal auditor will be Tuesday 30th November.</p>	

**12. Confirm the next FGA Committee meeting as 10<sup>th</sup> January 2022.**

Eirwen Tagg

*Eirwen Tagg*

Proper Officer

3<sup>rd</sup> November 2021

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