

**You are summoned to attend the Finance, Governance & Asset Committee meeting to be held on Monday 9<sup>th</sup> May 2022 at 19:00. This meeting will be held at the Parish Council Office, Great Linford House, 1 St Leger Drive, Great Linford.**

The navigation directions can be found using: <https://w3w.co/stars.wipes.postings>

Covid safe procedures will apply, sanitiser will be available, spacing is encouraged and face masks are required while people are moving around the meeting room.

### **Public involvement**

- Anyone wishing to attend is asked to register before noon on **Monday 9<sup>th</sup> May** by emailing [glpc@great-linford.gov.uk](mailto:glpc@great-linford.gov.uk) or phoning the office on 01908 606613. This will allow Officers to cater for all wishing to attend.
- If you are unable to attend and have any questions about the agenda items, please send them to [glpc@great-linford.gov.uk](mailto:glpc@great-linford.gov.uk) or phone 01908 606613 by 9am on **Monday 9<sup>th</sup> May**. A reply will be sent to you after the meeting.

Public participation procedures and information can be found on the website document [Public Participation \(great-linford.gov.uk\)](#) and within Standing orders [Policies & Documents \(great-linford.gov.uk\)](#)

### **Agenda**

<b>Agenda Item</b>	<b>Doc Ref (abbreviated)</b>
<b>1. Welcome and register of those in attendance.</b>	
<b>2. Apologies for absence</b> Cllrs are asked to communicate their absence by 12 noon on the day of the meeting. A reason for absence is required. Please email <a href="mailto:glpc@great-linford.gov.uk">glpc@great-linford.gov.uk</a>	
<b>3. Declaration of members' interests</b> Cllrs are asked to declare any interest they hold in relation to the items on this agenda	
<b>4. Public Question Time</b> The meeting will be adjourned for an agreed time by the Chair for the Public to ask questions about agenda items. The Chair will allocate speaking time as appropriate. Residents are asked to register their questions through the <a href="mailto:glpc@great-linford.gov.uk">glpc@great-linford.gov.uk</a> email address quoting the agenda item they wish to speak on.	

### **Great Linford Parish Council**

Great Linford House, 1 St Leger Court, Great Linford MK14 5HA

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Agenda Item	Doc Ref (abbreviated)
<b>5. Minutes of Previous Meeting</b>	
<p>5.1. Committee is asked to agree the minutes of the last meeting held on Monday 14<sup>th</sup> March 2022 as a true record.</p> <p>5.2. Committee is provided with an update report of the outstanding Resolutions. There are 3 outstanding resolutions from the previous FGA meeting:</p> <p>5.2.1. Insurance review – Cllrs Widdowson and Whelan to have completed the review by 24<sup>th</sup> March.</p> <p>5.2.2. Review into utilisation and profitability of the facilities GLPC manage – update to be provided by Cllr Kupczyk (Item 13).</p> <p>5.2.3. Business continuity plan – see resolution</p>	<p>Doc Ref 5.1</p> <p>Doc Ref 5.2</p>
<b>6. Grants</b>	
<p>Review grant applications as per the agreement made at Full council. FGA are asked to consider two applications from community groups.</p> <p>6.1. <u>Conniburrow Community Fridge</u> – this group has requested a grant of £1,000 to provide to secure funded places to cater for the elderly, vulnerable and those who would be otherwise socially excluded from the event. Individuals are invited from the day-to-day relationship that this fridge and others within the parish with residents in need. Funding not used will be returned to the parish council.</p> <p>6.2. <u>Great Linford Community Hub</u> – this group has requested £500 to support the three days of activities that it will be putting on over the Jubilee bank holiday. Monies will be used to purchase food and entertainment</p>	<p>Doc Ref 6.1</p> <p>Doc Ref 6.2</p>
<b>7. Review CCC Budget</b>	
<p>7.1. As per the discussion at the full council meeting and the presentation of the update report, Cllr Widdowson proposes that the project budget for Conniburrow Community Centre is increased by £40k to £50k. Report attached.</p>	<p>Doc Ref 7.1</p>
<b>8. Carried forward figures / Rolling Fund</b>	
<p>8.1. Please see attached memo regarding the carried forward figures for 2021-22. FGA are asked to approve the carried forward figures.</p> <p>8.2. Please see attached memo regarding the Rolling Fund. FGA Committee are asked to acknowledge the Rolling Fund projects from 2021-22 not yet started.</p>	<p>Doc Ref 8.1</p>
<b>9. Food Initiatives</b>	
<p>9.1. As per the CSC and Full Council meetings (March) it was agreed that GLPC would provide S137 monies to support the food initiative.</p> <p>Section 137 (Section 137(4)(a) of the Local Government Act 1972) is the legal power to spend a limited amount of money for purposes for which councils have no other specific statutory power, it is a power of last resort.</p>	

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Agenda Item	Doc Ref (abbreviated)
<p>The amount that can be spent under the power is limited to an amount per elector, the S137 limit for 2021/22 was £8.41.</p> <p>Cllr Widdowson proposes that the S137 pot for this initiative is capped at a maximum of £15k which equates to £1 per elector for the 22-23 financial year.</p> <p>Councils agreed budget for grants to community groups still remains at £7k</p>	
<b>10. Review policies</b>	
<p>10.1. <u>Reserves Policy</u> to agree and confirm changes made by Cllr Widdowson.</p> <p>10.2. <u>Treasury &amp; Investment Policy</u> to agree and confirm any changes.</p> <p>10.3. <u>Grants Policy</u> to agree and confirm any changes.</p>	<p>Doc Ref 10.1</p> <p>10.2</p> <p>10.3</p>
<b>11. Asset Maintenance Schedule</b>	
<p>11.1. Asset maintenance schedule is one of the critical documents that enables the effective financial management</p> <p>11.2. of GLPC assets. It provides information not only on those assets but on the long-term financial planning. All members of this committee should make themselves familiar with this document and are invited to ask any questions at this meeting or offline.</p>	<p>Doc Ref 11.1</p>
<b>12. Contracted Payments</b>	
<p>12.1. Contracted Payments and their methods of payment (e.g. BACS or DD). As required by Financial Regulations 5.6, the list of contracted payments is attached for acceptance.</p>	<p>Doc Ref 12.1</p>
<b>13. Facility Profitability</b>	
<p>13.1. Cllr Kupczyk to give a verbal presentation to explain the mechanism for carrying out this study and the timescale for its completion.</p>	

14. The next FGA Committee meeting is 20<sup>th</sup> June 2022.

Eirwen Tagg

*Eirwen Tagg*

Proper Officer

4<sup>th</sup> May 2022

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