

You are summoned to attend the Finance, Governance & Asset Committee meeting to be held on Monday 20th June 2022 at 19:00. This meeting will be held at the Parish Council Office, Great Linford House, 1 St Leger Drive, Great Linford.

The navigation directions can be found using: <https://w3w.co/stars.wipes.postings>

Covid safe procedures will apply, sanitiser will be available, spacing is encouraged and face masks are required while people are moving around the meeting room.

Public involvement

- Anyone wishing to attend is asked to register before noon on **Monday 20th June** by emailing glpc@great-linford.gov.uk or phoning the office on 01908 606613. This will allow Officers to cater for all wishing to attend.
- If you are unable to attend and have any questions about the agenda items, please send them to glpc@great-linford.gov.uk or phone 01908 606613 by 9am on **Monday 20th June**. A reply will be sent to you after the meeting.

Public participation procedures and information can be found on the website document [Public Participation \(great-linford.gov.uk\)](#) and within Standing orders [Policies & Documents \(great-linford.gov.uk\)](#)

Agenda

Agenda Item	Doc Ref (abbreviated)
1. Committee to elect new chair and vice-chair	
2. Welcome and register of those in attendance.	
3. Apologies for absence Cllrs are asked to communicate their absence by 12 noon on the day of the meeting. A reason for absence is required. Please email glpc@great-linford.gov.uk	
4. Declaration of members' interests Cllrs are asked to declare any interest they hold in relation to the items on this agenda	
5. Public Question Time The meeting will be adjourned for an agreed time by the Chair for the Public to ask questions about agenda items. The Chair will allocate speaking time as appropriate. Residents are asked to register their questions through the glpc@great-linford.gov.uk email address quoting the agenda item they wish to speak on.	
6. Minutes of Previous Meeting	

Great Linford Parish Council

Great Linford House, 1 St Leger Court, Great Linford MK14 5HA

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Agenda Item	Doc Ref (abbreviated)
6.1. Committee are asked to agree the minutes of the last meeting held on Monday 9 th May as a true record.	Doc Ref 6.1
6.2. Committee is provided with an update report of the outstanding Resolutions. There are 2 outstanding resolutions from the previous FGA meeting to be reviewed in July.	Doc Ref 6.2
7. Annual Governance and Accountability Return - AGAR	
7.1. In preparation for Full Council's consideration of the AGAR, the FGA Committee are asked to review and accept the following documents: 7.1.1. Annual Governance Report 7.1.2. Annual Internal Audit report 7.1.3. Section 1 - Annual Governance Statement which confirms that all affirmations have been positively completed by the Parish Council. 7.1.4. Section 2 - Accounting Statements. Various supporting documents are provided detailing the information in this statement as prepared by DCK Accounting. 7.1.5. Explanation of Accounting Statement Variances which explains the variance of key annual return metrics. 7.1.6. The Balance Sheet – Page 7 of the Financial Statements (7.1.4) 7.1.7. The Bank Reconciliation 7.1.8. Earmarked Reserves	Doc Ref 7.1.1 Doc Ref 7.1.2 Doc Ref 7.1.3 Doc Ref 7.1.4 Doc Ref 7.1.5 Doc Ref 7.1.7 Doc Ref 7.1.8
7.2. End of Year Financial Report – as required by the Financial Regulations a report is provided. FGA Committee are asked to review and agree the report as presented. 7.2.1. Note the comments on variances	Doc Ref 7.2

8. The next FGA Committee meeting is Monday 11th July 2021.

Eirwen Tagg

Eirwen Tagg

Proper Officer

15th June 2021