

You are summoned to attend the Full Council meeting to be held on Wednesday 30th March 2022 at 19.00 to be held at Great Linford Parish Council Office.

The navigation directions can be found using <https://w3w.co/stars.wipes.postings>

Covid safe procedures will apply, sanitiser will be available, spacing is encouraged and face masks are required while people are moving around the meeting room.

Public involvement

- Anyone wishing to attend is asked to register before noon on **Wednesday 30th March** by emailing glpc@great-linford.gov.uk or phoning the office on 01908 606613. This will allow Officers to cater for all wishing to attend.
- If you are unable to attend and have any questions about the agenda items, please send them to glpc@great-linford.gov.uk or phone 01908 606613 by 9am on **Wednesday 30th March**. A reply will be sent to you after the meeting.

Public participation procedures and information can be found on the website document [Public Participation \(great-linford.gov.uk\)](#) and within Standing orders [Policies & Documents \(great-linford.gov.uk\)](#)

Agenda

Agenda Item	Doc Ref (Abbreviated)
1. Welcome and register of those in attendance	
2. Apologies for absence	
All apologies are to be presented by 12 noon on the meeting date. Emails must be sent to glpc@great-linford.gov.uk stating the reason for absence.	
3. Declaration of members' interests	
Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s30 (3) of the Localism Act, members are required to declare any disclosable pecuniary interests which they may have in any of the items under consideration at this meeting)	
4. Cllr resignations	
4.1. Cllrs are asked to note the resignation of Cllr Sindhu Kumar with immediate effect. 4.2. Cllr Janice Whelan and Cllr Marc Whelan have notified Council of their intention to step down from the 1 st of April 2022 as they will no longer be eligible to be Cllrs due to their relocation.	
5. Public Question Time	
The meeting will be adjourned for an agreed time by the Chair for the public to ask questions about agenda items. The Chair will allocate speaking time as appropriate.	

Great Linford Parish Council

Great Linford House, 1 St Leger Court, Great Linford MK14 5HA

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Agenda Item	Doc Ref (Abbreviated)												
6. Chair Vacancy, Committee vacancies and Cllr Vacancies													
<p>6.1. <u>Nomination for Parish Council Chair.</u> The position of Council Chair will be vacant from the 1st of April. Following notice to Cllrs about this one nomination has been received from Cllr Nixon. Cllr Heale and Cllr Burgess propose this nomination If there are any other nominations, they should be sent to the Parish Manager by 9am on the 30th of March.</p> <p>6.2. <u>Planning Committee Members.</u> With the resignations of Cllr Whelan M and Cllr Whelan J the number of members of this committee falls below the required membership number. Council is therefore asked to consider the options available for it to manage the role of planning consultee.</p> <p>6.2.1. At least two new members are required for this committee. One Cllr will be required to lead on planning applications and provide the memo and observations to be discussed at the committee meeting. OR</p> <p>6.2.2. Planning applications become an item on the Full Council agenda and a planning advisor is found to provide reports and advice to council on the planning applications. This will incur a cost unless a volunteer advisory to Council is found. OR</p> <p>6.2.3. Cllrs with an interest attend planning training to learn the skills required and are supported by the Planning Advisor who would lead on large planning applications</p> <p>6.3. <u>Cllr Vacancies</u> the following areas have vacancies as of 1st April 2022</p> <table data-bbox="239 1276 1244 1657"> <tbody> <tr> <td>Conniburrow Estate</td> <td>Two vacancies out of three positions</td> </tr> <tr> <td>Downs Barn</td> <td>Two vacancies out of two positions</td> </tr> <tr> <td>Giffard Park and Blakelands</td> <td>One vacancy out of three positions</td> </tr> <tr> <td>Great Linford</td> <td>Three vacancies out of four positions</td> </tr> <tr> <td>Pennyland & Bolbeck Park</td> <td>One vacancy out of two positions</td> </tr> <tr> <td>Willen Park South</td> <td>One vacancy out of one position</td> </tr> </tbody> </table> <p>There are no elections this year for the GLPC area. A recruitment process should be driven by Personnel Committee working with the Communications Officer to link with the National advertising programme.</p>	Conniburrow Estate	Two vacancies out of three positions	Downs Barn	Two vacancies out of two positions	Giffard Park and Blakelands	One vacancy out of three positions	Great Linford	Three vacancies out of four positions	Pennyland & Bolbeck Park	One vacancy out of two positions	Willen Park South	One vacancy out of one position	
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7. Thames Valley Police													
<p>If shift patterns allow PC Antony Hurd Neighbourhood Supervisor will attend the meeting to introduce himself.</p>													

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Agenda Item	Doc Ref (Abbreviated)
8. Minutes of the previous meeting	
8.1. Council is asked to agree the minutes of the last meeting held on 23 rd February 2022 are a true record.	Doc ref 8.1
8.2. Council is provided with an update of the outstanding Resolutions and asked to review and ask any questions.	Doc ref 8.2
9. Committee minutes Council is asked to affirm that each of the recent Committee meetings has fulfilled its remit by recording its deliberations in their draft minutes. Council is asked to consider any recommendations proposed by the Committee that requires Council approval. These are highlighted within their minutes or specifically noted in this agenda.	
9.1. Confirm the draft minutes of the Personnel Committee held on 1 st March 2022	Doc ref 9.1
9.2. Confirm the draft minutes of the Planning Committee held on 8 th March 2022.	Doc ref 9.2
9.2.1. Council is asked to confirm that there are not further comments about the MK East Development amendments.	
9.3. Confirm the draft minutes of the Finance Asset and Governance Committee held on the 14 th of March	Doc ref 9.3
9.3.1. FGA have reviewed the Governance documentation as required for the Annual Return. Comments and amendments are provided in the additional documentation. Acceptance from Council is required as part of the Councils collective responsibility for Governance. <ul style="list-style-type: none"> 9.3.1.1. Standing Orders 9.3.1.2. Financial Regulations 9.3.1.3. Risk Policy and Risk Register 9.3.1.4. Asset Register 9.3.1.5. Asset Policy 9.3.1.6. Internal Scrutiny and Control Statement 9.3.1.7. Open Transparency documents and model publication 9.3.2. Council is asked to formally acknowledge the NJC pay increase that is backdated to April 2021 and is within budget.	Doc ref 9.3.1
10. Finances transactions	
10.1. <u>Month's Finance Report and payments</u> – Cllr Kupczyk proposes acceptance of the financial report and association payments which have been duly reviewed and checked and they are presented for council agreement. Detailed finance transactions are listed in a separate report for Cllrs to review.	Doc 10.1

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Agenda Item	Doc Ref (Abbreviated)
10.2. <u>Signatories for bank</u> - it is proposed by Cllr Widdowson that with the resignation of Cllr Whelan, Council should agree to Cllr Harvey becoming a signatory. This ensures enough Cllrs are available to conduct financial scrutiny and tasks.	
11. GLPC updates	
11.1. <u>Vision and project priorities.</u> The working group looked at the vision statement and projects. Council is provided with a copy of the vision statement and project workbook. Council is asked to accept. 11.1.1. The draft vision 11.1.2. The project workbook and the priorities as presented.	Doc ref 11.1
11.2. <u>Thatched Barn</u> - a report is provided from the working group. Council is asked to 11.2.1. Confirm Cllr Nixon as a member of this group 11.2.2. Nominate a new Lead Councillor 11.2.3. Note the progress, agree proposed actions, and approve the appointment of Architects to prepare the information for Planning and Listed Building consents	Doc ref 11.2
11.3. <u>Parish Council Forum</u> – no update as no one was able to attend	
11.4. <u>Milton Keynes Association of local Councils</u> – no update as no one was able to attend.	Doc ref 11.4
11.5. <u>Parish Manager will provide an update on operational matters.</u> Plus, CCTV report (end of contract) and quarterly Enforcement report	Doc ref 11.5
12. Next meeting dates	
12.1. 11 th April 2022 – Community Services Committee 12.2. 12 th April 2022 – Planning Committee 12.3. 27 th April 2022- Full Council Meeting – main agenda item is the Community Grant applications 12.4. 9 th May 2022 – Finance Asset and Governance Committee 12.5. 10 th May 2022 – Planning Committee 12.6. 19 th May 2022 – Annual Parish Meeting – for residents 12.7. 25 th May 2022 – Annual Parish Council meeting and Full Council meeting	

Eirwen Tagg

Eirwen Tagg

Parish Manager. Friday 25th March 2022

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