

You are summoned to attend the Full Council meeting to be held on Wednesday 24th November 2021 at 19.00 to be held at Great Linford Primary School which is on St Leger Drive close to the Local centre.

The navigation directions can be found using <https://w3w.co/distanced.modest.weary>

Using the school provides space for all Cllrs and room for members of the public to attend.

Covid safe procedures will apply, sanitiser will be available, spacing is encouraged and face masks are required while people are moving around the meeting room.

This meeting **will not be** streamed or placed online.

### **Public involvement**

- Anyone wishing to attend is asked to register before noon on Wednesday 24<sup>th</sup> November by emailing [glpc@great-linford.gov.uk](mailto:glpc@great-linford.gov.uk) or phoning the office on 01908 606613. This will allow Officers to cater for all wishing to attend.
- If you are unable to attend and have any questions about the agenda items, please send them to [glpc@great-linford.gov.uk](mailto:glpc@great-linford.gov.uk) or phone 01908 606613 by 9am on Wednesday 24th November. A reply will be sent to you after the meeting.

Public participation procedures and information can be found on the website document [Public Participation \(great-linford.gov.uk\)](#) and within Standing orders [Policies & Documents \(great-linford.gov.uk\)](#)

### **Agenda**

<b>Agenda Item</b>	<b>Doc Ref (abbreviated)</b>
<b>1. Welcome and attendance register</b>	
<b>2. Members' apologies for absence</b>	
Cllrs are asked to accept valid apologies presented as required.	
<b>3. Member's declarations of interest in matters on the agenda</b>	
Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s30 (3) of the Localism Act, members are required to declare any disclosable pecuniary interests which they may have in any of the items under consideration at this meeting.	
<b>4. Confirmation of Committee Membership</b>	
Council and Cllrs are asked to confirm and agree the membership of Cllrs to the various Committees. Due to the recent addition of new Cllrs the Proper Officer wishes to reconfirm the membership. Any Cllr who wishes to join or be removed from a committee should indicate this at the meeting for it to be formally recorded	Doc ref 4
<b>5. Public Question Time</b>	
The meeting will be adjourned for an agreed time by the Chair for the public to ask questions about agenda items. Questions can be presented in person or via email. The Chair will allocate speaking time as appropriate.	
<b>6. Minutes of the meeting previous meeting</b>	
6.1. Council is asked to agree the minutes of the Full Council meeting held on the 27 <sup>th</sup> of October 2021	Doc ref 6.1

### **Great Linford Parish Council**

Great Linford House, 1 St Leger Court, Great Linford MK14 5HA

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<p>6.2. Council is provided with an update report of the outstanding Resolutions. Any reported actions completed since the last meeting are also recorded. Cllrs are asked to review and ask any questions as required.</p>	<p>Doc ref 6.2</p>
<p><b>7. To note and accept the draft minutes of the recent Committee meetings and to consider any recommendation therein not otherwise specified on the agenda</b></p>	
<p>Cllrs are asked to review and accept the minutes as presented. Any specific recommendations that require Council approval are highlighted within the minutes or detailed below if they do not form the bases of a separate agenda item for this meeting</p> <p>7.1. <b>Personnel Committee</b> – 2<sup>nd</sup> November 2021 Council are asked to note and accept the draft minutes.</p> <p>7.1.1. Personnel agenda item 8 Members reviewed the resource structuring and the budget implications. They resolved to implement the changes as noted and accepted the budgetary calculations, which have been presented to FGA. Council is asked to formally accept the recommendation to restructure and note the requirement for new job descriptions. The next step will be a job evaluation process which will be followed by recruitment in January 2022.</p> <p>7.2. <b>Finance Governance and Asset Committee</b> – 8<sup>th</sup> November 2021 Council are asked to note and accept the draft minutes.</p> <p>7.2.1. FGA agenda item 6 relates to the Budget review for 22/23. The minutes identify the resolution agreed by the Committee. The recommendation to Council is to accept a budget and precept that maintain the precept level for a band D property while providing the services and facilities as required. The Budget is presented as £653,320 with a precept request of £609,724.</p> <p>Since the FGA RFO has noted that there is a minor amendment required due to an adjustment £1912. This amendment means that the Budget is amended to £655,232 with a precept request of £610,036. Precept for a band D property is increased by 8p to £97.85. Cllr Kupczyk proposes that the above proposal is accepted by Council with the amendments made to the FGA recommendation.</p> <p>7.3. <b>Planning Committee</b> – 9<sup>th</sup> November 2021 – council are asked to note and accept the draft minutes.</p>	<p>Doc ref 7.1</p> <p>Doc ref 7.2</p> <p>Doc ref 7.3</p>
<p><b>8. Project Workbook overview</b></p>	
<p>8.1. Council is asked to review and accept the update to the workbook. Cllrs are asked to raise questions or concerns on the progress of projects.</p> <p>8.2. <u>S106 projects</u> – Previously it was agreed that the Project Manager should review the details of the S106 availability and the implication for any projects that could be used. Council is asked to consider the following proposals from Cllr J Whelan:</p> <p>8.3. GLPC do pursue the S106 funds actively work towards preparing Project Proposals that can be used to apply for all the remaining S106 funds on the schedule</p> <p>8.3.1. Undertake public consultation</p> <p>8.3.2. use the results to influence the creation of individual PIDS for approval by GLPC</p> <p>8.4. GLPC do not pursue the S106 funds from 18/02341/FUL (Blakelands) for Public Art</p>	<p>Doc ref 8.2</p>

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<p>8.4.1. The MKC Public Art Team have made it known that they wish to use this money and are determined to run a “resident inclusive” project to help mitigate the effects of the warehouse development</p> <p>8.4.2. This is likely to be a very sensitive subject which could cause adverse reaction and GLPC would be wise to leave this to MKC</p> <p>8.4.3. It is proposed that GLPC should ask to be represented on any project Board or similar set up to run this project as there is an opportunity to use it to start to link the Gyosei and ROCLA Art Trails.</p>	
<p><b>9. Monthly Financial report</b></p>	
<p>9.1. Cllrs are asked to review the finance report and the payments scheduled. These have been checked by Cllr Widdowson and are recommended for acceptance.</p>	<p>Doc ref 9.1</p>
<p><b>10. Updates</b></p>	
<p>10.1. <u>Monthly update</u> an update will be provide</p>	
<p>10.2. <u>Model Terms of Reference for project board or working group</u> – Cllr Whelan J proposes acceptance of the Terms of Reference for projects that are managed by Project Boards or working groups. Input has been taken from MKCs art board and GLPCs current committee references</p>	<p>Doc ref 10.2</p>
<p>10.3. <u>Cross and Stable Trustees</u> Cllr Heale is GLPCs representative on this group and will provide a verbal update.</p>	
<p>10.4. <u>GLPC Cllr Induction and Training on Teams</u> GLPC has invested in cloud technology and personal laptops to provide an effective platform for collaboration. From January 2022 Communication and interaction on committee or group communication and engagement will be through Teams only. This will help GLPC team of Cllrs and Officers to achieve some of the productivity gains of this system. If any Cllr requires assistance of the use of 365, their laptop or Teams please contact the office directly.</p> <p><u>GLPC Cllr Induction</u> - for all Cllrs who have not received their induction training a training session will be held on 13<sup>th</sup> January 2022 – you are welcome to join online or remotely. An invite will be sent out within the next month</p>	
<p>10.5. <u>Full Council Meetings</u> – it is proposed that from December Full Council Meetings will revert to Great Linford Parish Council Offices. Covid secure processes will be adhered to. Public access will be restricted due to the size of the offices. Cllrs are required to use laptops for additional information and presentations. Online streaming is to be considered at a future time, but recordings of the meeting maybe included on the website.</p>	
<p>10.6. <u>Marsh Drive redevelopment</u> Council are asked to note this Report, the current financial position, and the proposed next steps. No decisions required at this time.</p>	<p>Doc ref 10.6</p>
<p><b>11. To confirm the date of meetings in November and December</b></p>	
<p>11.1. Community Services Committee – Monday 13<sup>th</sup> December 11.2. Planning Committee – Tuesday 14<sup>th</sup> December 11.3. Full Council Meeting – Wednesday 15<sup>th</sup> December</p>	

Eirwen Tagg *Eirwen Tagg* Parish Manager. 19 November 2021

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