

You are summoned to attend the Full Council meeting of the Parish Council to be held on Wednesday 28th April 2021 at 19.00. This meeting will be held virtually using TEAMS.

Members of the public are welcome to observe a meeting or partake in the public participation section of the meeting provided their comments relate to agenda item. Members of the public or press must register their attendance through the GLPC website form or by writing to the Parish Manager at glpc@great-linford.gov.uk. Registration must be logged at least 48 hours before the meeting start time. Please ensure you list your:

- name,
- email / phone contact details,
- question or the comments you wish to make and the agenda item it relates to.

Once registered you will receive the joining instructions for the meeting.

Public participation procedures and information can be found on the website document <https://www.great-linford.gov.uk/virtual-meetings/>.

Agenda

Agenda Item	Doc Ref (Abbreviated)
1. Welcome and register of those in attendance	
2. Notice of Cllr resignations Council is asked to note the resignation of Cllr Scott and Cllr Shaffi.	
3. Apologies for absence Council is asked to accept any valid absences as reported to the Parish Manager by noon on the day of the meeting.	
4. Declaration of members' interests Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s30 (3) of the Localism Act, members are required to declare any disclosable pecuniary interests which they may have in any of the items under consideration at this meeting.	
5. Public Question Time. The meeting will be adjourned for an agreed time by the Chair for the public to ask questions about agenda items. The Chair will allocate speaking time as appropriate.	
6. Minutes of the previous meeting	
6.1. Council is asked to agree that the minutes of the last meeting held on 31 st March 2021 are a true record.	Doc ref 6.1
6.2. Council is provided with an update of the outstanding Resolutions and asked to review and ask any questions.	Doc ref 6.2

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Great Linford House, 1 St Leger Court, Great Linford MK14 5HA

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Agenda Item	Doc Ref (Abbreviated)
7. Grant applications	
Council is presented with applications received in line with the Grant Policy.	
7.1. Cllr Foskett proposes that the grant application <u>from Stephenson's academy</u> is dealt with as a community project in partnership with a local artist and the academy where several GLP students attend. The aim is to renew the mural at the Great Linford underpass with a piece of work celebrating Keyworkers. The total cost would be £1600, and money will be used form the Community Programme but an invite to Stantonbury Parish Council for a partnership is to be discussed.	Doc Ref 7 Memo Doc Folder of information for applications
7.2. Application from <u>Bedford & MK Waterway</u> towards the setting up costs of the Electra canal boat and trips £800 to £1,960.	
7.3. Application from <u>Covid Families</u> towards the celebration and memorial event for family members lost during the pandemic £3,000.	
7.4. Application from <u>Giffard Park Friends</u> towards library provision in the school £1,000.	
7.5. Application from <u>Keeping Kids of the Streets</u> to provide free sports provision for kids £1,000.	
7.6. Application from <u>Melting Pot</u> to provide food and lessons for families for £750.	
8. To note and accept the draft minutes of the recent Committee / Sub Committee meetings and to consider any recommendation therein not otherwise specified on the agenda	
Cllrs are asked to review the documentation. Recommendations to this council meeting are highlighted.	Doc 8.1 Doc 8.2 Doc 8.3
8.1. Planning Sub Committee – 0 recommendations	
8.2. Community Services Committee – 29 th March - 0 recommendations	
8.3. Community Services Committee – 12 th April - 0 recommendations	
9. Finance's transactions	
9.1. Procurement Process - Council are asked to agree to the expenditure of £960 to engage with MKC Procurement department to process the required tenders for the Landscape contract and the Sports Ground contract due in October. As with contracts over £25k the financial requirements require engagement of the contract finder process. This is an unbudgeted item and monies will be taken from General reserves.	
9.2. Month's Finance Report and payments – The April finances have been entered on the system, but a report cannot be produced until the previous financial year has been closed. The year-end closedown is scheduled for completion by DCK Accounting on 14 th May. The details have been checked by Cllr Widdowson and Cllr Burgess and will be reported at the full council meeting on 26 th May.	Doc ref 9.2

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<p>Cllr Widdowson proposes that council approve the payments as recommended by himself and Cllr Burgess.</p>	
<p>9.3. Project Marsh Drive Existing a project update report is provided.</p> <p>The tender process has been completed for the roofing working. MKC procurement team have assisted with the process and a supplier has been identified. Council is asked to provide agreement to the results of this process but to note that the winning tender is a very low quote compared to the estimate and other bids. The Supplier has been challenged and is committed to the price, the references have been requested and the due diligence completed.</p> <p>Tender information is available to council but due to the confidential nature is not available to the public currently.</p> <p>Cllr Widdowson proposes that the contract be awarded to the winning tender contractor for the sum of £23,708.69 plus VAT for the re-roofing of the existing pavilion provided that all references are confirmed. PM to review when they are received.</p> <p>Council should note that provision has been made within the EMR asset schedule for this maintenance work. However, the funding for this activity is to be taken in advance, there is sufficient reserves within this funding pot to cover the expenditure. Scheduled reserves over the next 2 years will replenish the pot for other longer-term commitments.</p>	<p>Doc ref 9.3</p> <p>Procurement document confidential until contracts agreed</p>
<p>9.4. Transfer of Funds to Deposit Account – Council is asked to note that the transfer of £140,000.00 to CCLA Deposit Account has been completed.</p>	
<p>10. End of Remote meetings from 7th May 2021</p>	
<p>Council is asked to consider the Governments recent decision to remove the power for virtual meetings. A memo is attached and supported with various information documentation.</p> <p>The implication of this decision is that all meetings should now be held face to face. A High Court challenge on this decision was presented on the 22nd April but at the time of compiling the agenda there is not an outcome. As such Council is asked to consider.</p> <p>10.1. If it wishes to restart face to face meetings from the 7th May, to include all the caveats to ensure covid secure working as noted in the report?</p> <p>10.2. If 10.1 is not agreeable should online meetings continue. Council needs to be aware that decisions made during this time maybe challenged.</p> <p>10.3. If 10.1 and 10.2 are not agreeable, then emergency delegated responsibilities are used until June 17th when lockdown restrictions are removed. This has implications for the Annual Parish Council Meeting, but we do not have an election of Cllrs this year.</p> <p>10.4. The Chair, Vice and PM will draft a response on behalf of GLPC to the call-in consultation, circulate it for consideration from Cllrs, collate the majority findings and respond accordingly. If meetings are being run – bring back to Council for approval before 17th June.</p>	<p>Doc 10 Memo Doc 10 info</p> <p>Folder of related information</p>

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Agenda Item	Doc Ref (Abbreviated)
11. Monthly GLPC update - for information only	
12. Update on recent MKALC meeting – Cllr Burgess	
13. May meetings dependant on Council’s decision on its response to the Government’s decision to revoke the remote meetings process	
6 th May – Planning Subcommittee 10 th May – Finance Governance and Asset Committee 12 th May – Personnel Committee 18 th May - Planning Subcommittee 26 th May – Annual Parish Council meeting and Full Council Meeting	

Eirwen Tagg

Eirwen Tagg

Parish Manager. 23rd April 2020