

Minutes of the Full Council meeting held on Monday 13th August 2018 at 19:30 in the Parish Office, Great Linford House, 1 St Leger Court, Great Linford, Milton Keynes, MK14 5HA.

Present: Councillors Bedford (Chair), Burgess, Coker, Crooks, El-Zamek, Heale, Hyacinthe, Khan, Macaulay, Maclean, Neate, Omole, Phillips, Stabler, and Widdowson.

Also present: Parish Manager, a member of the Parks Trust, a member of the Friends of Great Linford Manor Park, a representative from City Fibre and a member of the public.

1. **Apologies** were received and accepted from Cllr Chowdhury (holiday) and Cllr Foskett (holiday).
2. **Declaration of Members' Interests** – Cllr Widdowson declared a personal interest in item 7 and did not vote.
3. **Minutes of the previous meeting** held on 25th July 2018. It was noted by Cllr Maclean that item 9.5, regarding the Tennis Club, should state that the presentation had previously been given to the working group and not at the Council meeting. With this clarification, it was proposed by Cllr Burgess and seconded by Cllr Stabler that the minutes were accepted as a true record of the meeting. This was then voted on as: 12 for, 0 against and 3 abstentions.
4. **Matters Arising** – None raised.
5. **A 15-minute presentation from Jean Gowin of City Fibre** was given to inform Council about the £40m investment over the next three years which will bring a new full-fibre broadband network to the city areas of Milton Keynes. The latest plans include parts of Great Linford and Bletchley. It explained the process, local concerns and the contacts if there are any issues. The presentation and Cllr questions concluded at 20:00.
6. **Public Question Time** – There were no public questions.
7. **Grant Applications S137**
 - 7.1. Friends of Great Linford Manor Park – A short presentation was given by a member of the Friends' group about the event that they wish to run in September. The event is to promote the cultural, educational, historical and environmental importance of Great Linford Manor Park. Cllrs asked many questions about the group's relationship with the Parks Trust and the specific day. There were concerns about the traffic on the High Street.

There was no Cllr support for acceptance of this grant.

NO RESOLUTION

8. Planning

8.1. Report on Planning Progress was provided by Cllr Stabler.

8.2. Memorandum to Cllrs on all applications

8.2.1. 18/01607/FUL 33 Orne Gardens, Bolbeck Park

Withdraw Objection

Cllr Stabler proposed that the previous objection should be withdrawn as a condition regarding the parking spaces has been discussed and agreed. This was seconded by Cllr Burgess and voted as: 14 for, 0 against and 1 abstention.

8.2.2. 18/01789/FUL 4 Knebworth Gate, Giffard Park

No Objection

was proposed by Cllr Stabler but a comment about the proactive use of a fire-retardant paint should be made to the applicant because of previous incidents. This was seconded by Cllr Widdowson and agreed by all.

8.2.3. 18/01490/FUL Germander Park School, Conniburrow **No Objection**
was proposed by Cllr Stabler, seconded by Cllr Burgess and agreed by all.

8.2.4. 18/01734/FUL 6 Clayton Gate, Giffard Park **No Objection**
was proposed by Cllr Stabler and seconded by Cllr Heale. This was voted on as: 12 for, 1 against
and 2 abstentions.

8.3. HiMO Licensing – MK Council is proposing to make changes to the HiMO licencing scheme, effective in October. The main changes are that:

1. An HiMO is required to have a licence to operate as an HiMO whether it has Planning permission.
2. All C4 HiMOs will have to be licenced, if occupied by five or more people from more than one household.
3. Minimum room sizes suitable for sleeping will be introduced.

Cllr Coker asked if it would be retrospective – Cllr Stabler agreed to investigate this. **ACTION**

Council were content with this information.

9. Finance

9.1. Four-monthly Report – Cllr Neate proposed acceptance of the report that was presented. There were no additional questions. This was seconded by Cllr Burgess and agreed by all. **RESOLVED**

9.2. Bank Signatory – Cllr Neate proposed that Cllr Burgess, as a member of the Finance and Governance working group, should be an additional signatory on the bank. This was seconded by Cllr Heale and agreed by all. **RESOLVED**

9.3. Dog Waste Contract – It was noted and accepted by Council that, due to the previous supplier closing his business, a new contractor had been engaged at a cost of £4,212. This is an additional £351 above the budgeted cost and is completed within delegated powers. The additional cost will be met from general reserves. **NOTED**

9.4. Monthly Payments and Finance Report – Cllr Neate proposed that the Finance and Governance working groups should be given delegated responsibility to review and agreed the monthly financial reports at the end of August. They would then report their conclusions to Council in September. This arrangement is required as there is no council meeting at the end of August. This was seconded by Cllr Heale and voted on as: 14 for, 0 against and 1 abstention. **RESOLVED**

9.5. Insurance – Burglary – Cllrs noted the verbal report on the consequences of the recent break-in and theft of environmental equipment. A claim is being processed and action taken to reinforce security.

9.6. Insurance – GLPC agreed a 3-year deal in 2017 for insurance cover. An annual renewal notice was provided for Cllrs to review and note.

10. Governance

10.1. Councillor Absence – A policy and the related procedure were presented to Council. These documents are aimed at assisting Cllrs in their understanding of their attendance requirements. Several points were raised for clarification and several amendments were proposed. These included:

10.1.1. *Policy line 3.2.1:* “work commitment” – where “work” is defined as your paid work – question from Cllr Maclean.

10.1.2. *Policy line 3.2.4:* new wording – Attendance at another meeting where the Cllr is specifically representing GLPC on parish business (Cllr Burgess).

- 10.1.3. *Policy line 3.5*: new wording suggested by Cllr Crooks – “Cllrs are asked to accept, by resolution, the acceptance of the reason(s) for absence. As accepted, the relevant absence will be deemed to have been approved.” This will be reflected within the Standing Orders.
- 10.1.4. *Policy line 3.7*: the wording should be made gender neutral.
- 10.1.5. *Procedure line 5.12*: the requirements for a Cllr reporting an extend period of absence should be re-worded for clarity (Cllr Maclean).

With these additions, Cllr Burgess proposed acceptance of the policy and procedure. This was seconded by Cllr Coker and agreed by all. RESOLVED

11. Correspondence and Updates

- 11.1. Neath Hill Local Centre – Correspondence and information relating to the infrastructure issues within the local centre was presented to Council. It was proposed by Cllr Stabler that GLPC should agree to the action to contact MKC Director of Place who should prepare a costed programme of improvement works to be approved by Cabinet and implement within 18 months.

This was seconded by Cllr Burgess and all agreed.

RESOLVED

The PM was also asked to enquire as to the status of the traffic orders for the double yellow lines and disabled spaces. ACTION

- 11.2. Ledbury – Cllrs were asked to note the NALC advice in relation to the Ledbury decisions.

12. Consultations

- 12.1. Neath Hill – Informal Parking Consultation – GLPC are to facilitate a Public Meeting at the Macintyre Centre, Fletchers Mews, Neath Hill on Wednesday 29th August 2018, from 19:30 to 20:30. The meeting will be led by the MKC Highways Officer.
- 12.2. Your rent, your say 2018 – for information.

13. The following forthcoming Full Council meetings were confirmed:

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| 13.1. | Monday 10 th September 2018 | Full Council Meeting – Resourcing |
| 13.2. | Wednesday 26 th September 2018 | Full Council Meeting – Business |

The meeting closed at 21:10.

Chair



Date

10/09/18