

Minutes of the Full Council Meeting held on Wednesday 5th October 2022 at 19:00 at Great Linford Parish Office

This meeting replaced the September meeting postponed due to the death of Queen Elizabeth II.

Present: Councillors: Cllr Janicka, Harvey, Nicholls, Nixon (Chair), Brindley, Burgess, Widdowson, Lowe, Heale, El-Zamek

Also present: Project Manager, Parish Manager and Community Liaison Office, six members of the public. Cllr George Bowyer (Milton Keynes Ward Cllr)

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| 1. Welcome and attendance register |
| Welcome from the Chair to all in attendance Chair congratulated Cllr Nicholls for her achievements in the BBC national event where she was recognised in the top four for her service to the community. |
| 2. Members' apologies for absence |
| None provided with accepted absence |
| 3. Declarations of members interest |
| None |
| 4. Public Question Time |
| No questions from the public |
| 5. Grants application |
| Council is asked to consider the applications received that comply with our grant policy. Council was asked to consider the applications received that comply with the grant policy. |
| 5.1 Conniburrow Children's Centre. Resolutions to approve the grant request was proposed by Cllr Heale, seconded by Cllr Widdowson and all were in favour. Grant approved using S137. Grant amount £1,000 RESOLVED |
| 5.2 Friends of Conniburrow Children's Centre Resolutions to approve the grant request was proposed by Cllr Heale, seconded by Cllr Nixon, and approved as 9 for, 0 against 1 abstention. Grant approved using S137. Grant amount £500 RESOLVED |
| 5.3 Salvation Army Conniburrow Resolutions to approve the grant request was proposed by Cllr Widdowson and seconded by Cllr El Zamek and all were in favour. Grant approved using S137. Grant amount £500. RESOLVED |
| 5.4 Great Linford Football Club – Resolutions to approve the grant and if the grant was not used totally on membership, then it could be used on money for kit. This was proposed by Cllr Burgess, seconded by Cllr Widdowson, and voted as nine for, zero against and one abstention. Grant approved using S137. Grant amount £1,000 RESOLVED |
| 5.5 Conniburrow Friday Club – there were no representation and so the grant was deferred. |
| 5.6 YMCA Milton Keynes - Resolutions to approve the grant was proposed by Cllr Nicholls and seconded by Cllr Janicka and was voted as nine for, zero against and one abstention. Grant approved using S137. Grant amount £1,000 RESOLVED |

6. Minutes of the previous meeting

6.1. It was proposed by Cllr Heale and seconded by Cllr Nicholls that the minutes of the last meeting held on 27th July 2022 are a true record, all voted in favour. **RESOLVED**

6.2. Resolution list was considered, no further action required.

7. Committee minutes

Council is asked to affirm that each of the recent Committee meetings has fulfilled its remit by recording its deliberations in their draft minutes. Council is asked to consider any recommendations proposed by the Committee that requires Council approval. These are highlighted within their minutes or specifically noted in this agenda.

Community Services Committee

7.1. It was proposed by Cllr Widdowson and seconded by Cllr Harvey that the draft minutes of the Community Services Committee meeting held on 8th August 2022 were reflective of the committee's remit. This was agreed by all **RESOLVED**

7.1.1. Adoption of social media policy

7.1.2. Adoption of social media guidance document

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It was proposed by Cllr Nicholls and seconded by Cllr Burgess that the adoptions noted above should be agreed. This was agreed by all.

RESOLVED

7.1.3. Council noted the progress and timetable of the magazine. There were no comments or questions.

Personnel Committee

7.2. It was proposed by Cllr Burgess and seconded by Cllr Nixon that the draft minutes of the Personnel Committee meeting held on 5th September 2022 were reflective of the committee's remit. This was voted 9 in favour, 1 abstention and 0 against.

7.2.1. Vexatious Policy

7.2.2. Staff Handbook which will be amended by HR Dept and then presented to staff

7.2.3. Code of conduct

7.2.4. Adopt and supersede the previous Dignity at Work Policy

It was proposed by Cllr Heale and seconded by Cllr Harvey that the above policies and documents should be agreed and adopted by council. This was agreed by all. **RESOLVED**

FGA Committee

7.3. It was proposed by Cllr Widdowson and seconded by Cllr Burgess that the draft minutes of the FGA Committee meeting held on 26th September 2022 were reflective of the committee's remit. This was voted as 9 for and 1 abstention and 0 against. **RESOLVED**

7.3.1. The budget timetable as agreed in the FGA minutes

7.3.2. The insurance quotation as provided

Cllr Heale proposed, and Cllr El Zamek seconded that the documents above should be agreed. This was agreed by all.

RESOLVED

8. Finances transactions

8.1 August and Septembers Finance Report and payments – It was proposed by Cllr Widdowson and seconded by Cllr Burgess that the August and September finances had been reviewed by appointed Cllrs and should be accepted. This was agreed by all.

RESOLVED

Updates

9. Conniburrow Community Centre – for information

Parish Manager provided a verbal update on the progress to date of the Community Asset Transfer process. Milton Keynes City Council Officers are targeting the end of the year for a completion of the lease.

10. Thatched Barn – for information

Project Manager provided an update of the project to date and the next steps which were detailed in the report presented. Any disposal would need to prove best value and the outline planning application was one of several steps.

11. Section 106 projects

The Chair thanked the resident and Ward Cllr for their input and attendance at the meeting. There were no questions asked. A presentation from Andrew Morphet the GLPC Project Manager explained the background of S106 and the options available.

After the presentation and some questions from Cllrs the following items were resolved.

11.1. It was proposed by Cllr Widdowson and seconded by Cllr Heale that an expression of interest should be made to Milton Keynes City Council in relation to the relevant aspects noted in the presentation. This was voted as all in favour.

RESOLVED

11.2. It was proposed by Cllr Heale and seconded by Cllr Harvey that GLPC should apply for funding to support projects relating to allotments and carbon neutrality, as outlined in proposal two. This was voted as nine for, one against and zero abstentions.

RESOLVED

11.3. It was proposed by Cllr Nixon and seconded by Cllr Heale that GLPC would run projects at Redhouse Park that were of direct benefit to residents and support residents in asking MKC to progress other projects / ideas. These are outlined within proposal three. This was voted as all in favour.

RESOLVED

The Chair noted that a project board would be set up following the accepted Terms of Reference and that that Board would over see the elements of the three proposals and ideas that were currently outlined. Expressions of interest was the first phase and required MKCC officers to confirm that outline plans were acceptable. More detail and a project programme would be agreed once this was confirmed.

12. Operational updates

12.1 Resource – Parish Manager updated council on the process of recruitment – an Estate Officer had been recruited and would start in mid-October.

12.2 Training availability – Cllrs were reminded of the training opportunities. Cllr Burgess advised that the new Finance course which was run face to face were highly informative and helpful for any members of the FGA Committee.

13. Next meeting and event dates

Council noted the following dates and events

- 13.1 Saturday 8th October – Community Orchard Day
- 13.2 Monday 10th October – Community Services Committee
- 13.3 Saturday 15th October – Recognition Event Chair asked if as many Cllrs could attend and support this event. 12:00
- 13.4 Wednesday 26th October - Full Council

The meeting was closed at 20:56

Chair _____

Date _____

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