

**Minutes of the Finance Governance and Asset Committee meeting held on Monday 11<sup>th</sup> July 2022 at 19:00**

**Present:** Cllrs: Harvey, Nixon, Kupczyk and Burgess

**Also present:** RFO and 2 members of the public

**1<sup>st</sup> item on the agenda** was to appoint a Chair for the meeting due to Cllr Widdowson being absent. Cllr Burgess proposed that Cllr Nixon be Chair. This was seconded by Cllr Harvey and voted as all in favour.  
**RESOLVED**

<b>1. Welcome and register of those in attendance.</b>
Chair welcomed all to the meeting.
<b>2. Apologies for absence</b>
It was proposed by Cllr Nixon and seconded by Cllr Kupczyk that valid reasons for absence were accepted from Cllrs Calverley and Widdowson. This was voted as all in favour. <b>RESOLVED</b>
<b>3. Declaration of members' interests</b>
No Cllrs declared any interests for items on the agenda.
<b>4. Public Question Time</b>
No questions had been raised before the meeting.  The Chair closed the meeting at 19.02 for Mr Iannotta to comment on item 9, Redhouse Park S106. He will produce a report for council for the end of July but is unable to attend the meeting and will not be available until September.  The chair reopened the meeting at 19.04.
<b>5. Minutes of Previous Meeting</b>
5.1. Cllr Burgess proposed that the minutes of the meeting held on the Monday 20 <sup>th</sup> June 2022 were a true record, this was seconded by Cllr Harvey and agreed by all. <b>RESOLVED</b>
5.2. There were 2 outstanding resolutions which are still ongoing:  Insurance review – Cllrs Widdowson and Burgess are still to meet and finalise the items to be insured. This needs to be completed before the insurance renewal in September. Profitability Review – The meeting between Cllrs Kupczyk and Widdowson has been postponed due to illness. A date is yet to be set for the meeting.
<b>6. Contracts</b>
6.1. It was noted by the committee that the contracts list was circulated. As the Premises and Environment Officer was unable to be present at the meeting, committee requested that he provides a full report by the end of July on the status of the asset maintenance contracts. It was noted by FGA that some suppliers seem to provide a similar service. <b>ACTION</b>
<b>7. 1<sup>st</sup> Quarter Report</b>
7.1. 1 <sup>st</sup> Quarter Report - As required by the Financial Regulations the report was circulated before the meeting. Members were asked to review the report. Cllr Kupczyk proposed the report be accepted. This was seconded by Cllr Nixon and voted as all in favour. <b>RESOLVED</b>
7.2. Variances were noted and there were no further comments or discussion.



### 8. Report by Environment & Premises Officer

- 8.1. This item could not be presented due to the absence of the Environment & Premises Officer. The update on the carried forward asset maintenance items will be included on the contract report. **ACTION**

### 9. Grants

- 9.1. Details were provided on the grants awarded for 22-23 and the balance of the grants budget. It was proposed by Cllr Nixon that this committee would be minded that if the demand requires, the monies available for grants in Autumn would be increased by £2k. This was seconded by Cllr Kupczyk and agreed by all. **RESOLVED**

This decision needs to be agreed by full council

### 10. S106 Redhouse Park

- 10.1. Cllr Nixon gave a verbal report on the status of the S106 funds arising from RHP phase 5. The Project Manager is preparing details of further initiatives involving 106 monies but following a review, two buckets have been identified that will not be pursued as they are outside the scope of what GLPC could reasonably deliver and support. Everything else remaining in scope will be looked at. **ACTION**

### 11. Conniburrow Community Centre Working Party Report

- 11.1. Committee was asked to review the working group report and appendices and consider the findings and financial and personnel implications as outlined.

After much discussion, it was proposed by Cllr Kupczyk that the working group reports, detailing financial and personnel implications along with the financial statements which showed an overall increase in expenditure be accepted by FGA Committee. This was seconded by Cllr Harvey and voted as 3 for and 1 abstention. **RESOLVED**

It was proposed by Cllr Nixon that FGA committee agrees to progress with the acquisition of Conniburrow CC via a Community Asset Transfer agreement. This was seconded by Cllr Kupczyk and voted as all in favour. **RESOLVED**

FGA recommends to council that the financial statements be accepted and the acquisition of Conniburrow CC be agreed.

It was confirmed that the next Finance Governance and Asset meeting would be held on Monday 12<sup>th</sup> September 2022.

The meeting was closed at 19.55

Chair

Date

26/9/22