

You are summoned to attend the meeting of the Parish Council to be held on Wednesday 3<sup>rd</sup> May 2017 at 7.30pm in the Parish Council's Office, Great Linford House 1 St Leger Court Great Linford

This meeting was rescheduled from 26<sup>th</sup> April 2017 due to clashes with other external meetings. The agenda is therefore a business meeting.

### **Agenda**

1. **Apologies**

2. **Declaration of members' interests**

3. **To approve the minutes** of the meeting held on 10<sup>th</sup> April 2017

4. **Matters arising** from previous minutes to be presented to the Parish Manager before 12 noon the day before the meeting on the above date. These will be circulated to Cllrs.

4.1. The accounts for the Scouts was received and the content was confirmed. The second part of the grant for £691 can therefore be processed.

4.2. Update regarding Telecoms Mast at Marsh Drive

5. **Public Question Time** – *the meeting will be adjourned for an agreed time by the Chair for the public to ask questions about agenda items.*

6. **Operational**

6.1. **Community Events Neighbourhood Action Groups** – estate walks. In the past Cllr Crooks has Lead this activity with the support of the Parish Ranger. It is proposed that this is an activity that is run from April to September and that another Cllr works with Ruth to promote organise and resolve any of the issues that are identified from this activity. Nomination/s are requested from council. Next walk schedule for May, dates to be agreed and publicised.

7. **Governance**

7.1. Annual Governance statement 2016/17 – Cllrs are asked to review the report regarding the Governance statements and assertions. The report outlines the actions that need to be taken. Cllrs are directed to Governance and Accountability for Smaller Authorities March 2017 in the additional information for background and information.

7.2. Annual Parish Meeting Monday 8<sup>th</sup> May 2017 at 7:30pm is to be held at the Great Linford House. This is not a council meeting but a meeting of the parish electors. The purpose is mainly to consider local activities, local issues and gain feedback from residents. The format of the meeting will be circulated nearer the date. All Parish Councillors and MKC Ward Cllrs are invited to attend.

7.3. Annual Meeting of the Parish Council – this is Wednesday 31<sup>st</sup> May 2017. The meeting is held to elect a chairman, vice chairman and appoint Lead Cllrs for; the distinct areas of council responsibility, the representatives of other bodies, projects and working groups. All Cllrs wishing to stand for any

### **Great Linford Parish Council**

Great Linford House, 1 St Leger Court, Great Linford MK14 5HA

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of the positions should put their nominations to the Parish Manager by the 22<sup>nd</sup> May 2017. Further information will be circulated in time.

Normal Full Council business will be transacted after this meeting.

## 8. Projects

### 8.1. Parish Ranger

8.1.1. **Resourcing recruitment.** Interviews were held on the 21<sup>st</sup> April, 9 applications were received and 6 candidates interviewed. An offer was made to one candidate and the working party recommends council to note and agree the proposal.

8.1.2. **Resourcing equipment.** The budget for the additional ranger and the expected costs are detailed in the report. Cllrs are asked to consider and approve the expenditure for the van

8.2. **Enforcement Project** –Cllrs are asked to consider the report on the first three months of the Enforcement Officer. The report outlines the performance of this trial, the results and benefits. It is proposed that this service is continued up to the 31<sup>st</sup> March 2018 as per the agreed budget .

8.2.1. Council to note and support the commencement of Phase 2. This will mean that there are 11 hours a week available for Enforcement.

8.2.2. Council are asked to carry forward the remaining budget form 16/17 to allow more signs and leaflets to be purchased

8.2.3. Council to determine any changes to the communication of the Enforcement Officer and the zero-tolerance approach

8.2.4. Council are asked to confirm acceptance of the use of the body camera to support evidence gathering.

8.2.5. Council are asked to agree the office pursue the actions as identified.

8.3. **CAB** – A report of the impact of this service and the benefits to residents is attached. Discussions have been ongoing with CAB and other parish council clerks with an aim to determine how a joint agreement could work better to achieve the unique needs of residents and allow stability for this service. A report on the meeting is available.

8.3.1. Cllrs are asked to confirm the continuation of this service to residents. Funding is already allocated within the budget

8.3.2. Cllrs are asked to confirm that the remaining 16/17 budget can be used for the items listed above in 17/18

8.3.3. Cllrs are asked to agree in principle to further discussions with CAB and like-minded parishes to develop a Heads of Terms and cost model for the provision of CAB service from 18/19 for 3 years.

8.4. **Marsh Drive** - a highlight report is provided

## 9. Finance

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- 9.1. Wolverton Library – Wolverton Library is threatened with closure and Wolverton Town Council are asking neighbouring parishes to assist with covering the deficit. A letter is attached and council are asked to consider this request.
- 9.2. Sale of Duck food The sale of duck food has been very beneficial for the parish. It has paid for itself, and provide a small profit. This activity provides the right food for the ducks and the helps maintain the quality of the pond whilst also providing entertainment for residents young and old. Cllrs are asked to consider the information provided and indicate how they wish to proceed with this activity and the financial implications.
- 9.3. Grant application from Sovereign lodge – Cllrs are asked to consider the application from Sovereign lodge
- 9.4. Monthly Payments and Finance report - Cllrs are asked to agree the payments for the month of April as well as review and agree the finance report. Cllrs are asked to not and agree the recommendations made.

## 10. Community and Correspondence

- 10.1. Conservation consultation and review - this is a review within the Great Linford area, GL parish ward Cllrs were invited to attend. Ruth and Cllr Foskett could meet with the consultant.
- 10.2. Scheme of delegation and constitution – Cllr Stabler

## 11. Planning

- 11.1. Report on Planting Progress (Cllr Stabler).

11.1.1. RESOLUTION Council are asked to agree that GLPC request a site visit be made by Development Control Committee [DCC] members, before application 16/03023/FUL for 1 Yeomans Drive Blakelands MK14 5AN is discussed at DCC.

### 11.2. Memorandum to Councillors

- 11.2.1 17/00849/FUL 33 Smeaton Close, Blake lands

Single storey rear extension with garage conversion and modified existing porch to form enclosed porch.

- 11.2.2 17/00548/TCA The Wharf, Great Linford

Tree landscaping - 1x Large mature ash with telephone wires growing through the canopy to reduce in height by approx. 25% to good growth points reducing the remaining canopy to best aesthetics removing any dead wood alleviating weight of large lateral branches by 10%

- 11.2.3 17/00947/FUL 6 Beaucamp Close, Neath hill

Erection of two storey rear and single storey side extensions and minor elevation changes.

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11.2.4 17/01029/TNOT Land East of Marsh Drive

Proposed installation of a 20-metre-high monopole supporting 3 x shrouded antennas, 2 x equipment cabinets at ground level and ancillary car park development

11.2.5 17/00988/PNHSE 4 Longcross, Pennyland

Prior notification for a proposed single storey rear extension measuring 4.0 metres from the rear wall of the existing dwelling with a maximum ridge height of 3.0 metres and maximum eaves height of 2.4 metres

11.2.6 17/00932/FUL 18 Millfield Gardens Redhouse Park MK14 5GH

Creation of an additional parking space to the front of the property

11.2.7 17/00636/CLUP 9 Bells Meadow Willen Park MK15 9DG

Certificate of lawfulness for the proposed garage conversion including replacement of the garage door with a window – no comment

11.2.8 17/01049/PNHSE 35 Brownbaker Court Neath Hill MK14 6JH

Prior notification for a proposed single storey rear extension measuring 4.0 metres from the rear wall of the existing dwelling with a maximum ridge height of 2.7 metres and maximum eaves height of 2.475 metres – No comment

11.2.9 17/01007/CLUP 40 Nicholas Mead Great Linford MK14 5EN

Certificate of lawfulness for the proposed removal of old conservatory and replacement with single storey rear extension – No comment

## 12. To confirm the next meeting dates as

- 12.1. Monday 8<sup>th</sup> May - Annual meeting of the Parish – Meeting for residents  
12.2. Wednesday 31<sup>st</sup> May - Annual meeting of the Parish council followed by the monthly Full Council meeting

Date 27<sup>th</sup> April 2017 Eirwen Tagg *Eirwen Tagg* Parish Manager

Members of the public are welcome to attend Parish Council Meetings.

Only items listed on this agenda will be discussed. If you have comments about any other subject please contact the Parish Manager [parish.manager@great-linford.gov.uk](mailto:parish.manager@great-linford.gov.uk) or

ring the office on 01908 606613

*Reports and supporting information are available on request*

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