

You are summoned to attend the meeting of the Parish Council to be held on Wednesday 25<sup>th</sup> January 2017 at 7.30pm in the Parish Council's Office, Great Linford House, 1 St Leger Court, Great Linford

### Agenda

#### 1. Apologies

#### 2. Declaration of members' interests

3. **To approve the minutes** of the meeting held 9th January 2017 as a true record.

4. **Matters arising** from previous meetings to be presented to the Parish Manager before 12 noon the day before the meeting on the above date. These will be circulated to Cllrs.

5. **Public Question Time** – *the meeting will be adjourned for an agreed time by the Chair for the public to ask questions about agenda items.*

#### 6. Finance

Cllrs are asked to consider and agree the items presented. Items 6.1 to 6.3 are related to expenditure and income elements within the budget as presented in item 6.4.

6.1. Contract agreement - it is proposed by Cllr Widdowson that the contract for the sportsground services should be extended for a further 3 years. The contract price to remain the same

6.2. Contract agreement - it is proposed by Cllr Widdowson that the contract for the Eagle Graphics should be extended for a further 3 years. The contract price to remain the same

#### 6.3. Income agreement for all facilities

6.3.1. Previously council agreed that the booking process and the terms and conditions should be reviewed in line with the documented letting policy. The office have reviewed this and it is presented to council for agreement.

6.3.2. In line with 6.3.1 council is asked to review and agree the proposed income charges for 2017/18 as proposed by Cllr Widdowson

6.4. Budget and precept agreement - it is proposed by Cllr Widdowson that following the review of the budget information in December the budget has been reproduced to take account of some of the suggestions made. With acceptance of this budget the precept required is for £378,003 which will equate to an £61.69 per band D property an increase of £4.80 per year.

6.5. Prepaid cards for GLPC Officers, previously the parish council has reviewed the requirements to provide Officers with prepaid cards. This allows officers to purchase items on behalf of the council for budgeted items. Prepaid cards provide an audit trail and restricted spending limit to reduce the risk of fraudulent behaviour. Cllrs asked the PM to review the options. It is proposed by Cllr Widdowson that the Parish Ranger and Parish Manager should use the FairFX card as there is no transaction fee or annual fee. The cost is only £10 to apply and the limit should be set a £250 and £500 respectively.

### Great Linford Parish Council

Great Linford House, 1 St Leger Court, Great Linford MK14 5HA

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6.6. Monthly Payments and Finance report - Cllrs are asked to agree the payments for the month of January and the financial report as presented.

## 7. Governance

7.1. **Co-option Cllrs** - the working party have interviewed several people for the vacancies. As there are more people than vacancies the working parties report proposes the candidates who are invited for co-option. Cllrs are asked to ratify this report.

8. **Parish Manager report** an update is provided on current activities these include

8.1. Enforcement

8.2. Staffing

8.3. Breakfast Club and Citizen Advice Bureau

## 9. Projects

9.1. Marsh Drive redevelopment – Council to receive the project boards report.

Cllr Panes proposed that

9.1.1. Council should adopt the Consultant's Master Plan Report as the way forward for Marsh Drive

9.1.2. Council should agree £10,750 from the agreed project budget, for the fees needed to develop the initial Business Plan required to secure S106 funding. A further, more detailed Business Plan will be needed later that will provide designs and detailed costing/income information to secure other funding applications.

9.2. Redhouse Park Art project update

Cllrs are asked to review the amended S106 funding agreement that has been renegotiated with Milton Keynes Council. The agreement reflects the concerns that were previously raised by the Parish Manager and Project Support Officer.

9.3. Resource review – update from Cllr Maclean

## 10. Planning

10.1. Report on Planning Progress Cllr Maclean

10.2. Memorandum to Councillors

10.2.1. **16/03452/TPO** Great Linford Manor, TPO consent for removal of 1 x Ash tree (T1)

10.2.2. **16/03553/PNHSE**, 58 Woodruff Avenue Conniburrow Milton Keynes MK14 7DN. Rear single storey extension

10.2.3. **16/03442/CLUP**, 10 Ledbury Great Linford Milton Keynes MK14 5DS. Single storey extension

10.2.4. **17/00065/TPO**, Land at Church Farm Cres, Great Linford. consent to fell 1 x Field Maple (T1) and 1 x Sycamore (T2)

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**11. Correspondence and Communication – for information and interest**

- 11.1. Feedback relating to the MK50 launch – report from Cllr Omole/ Cllr Lawar
- 11.2. Notice of communications received relating to
  - 11.2.1. Press release for £2million park improvement at Willen Lake
  - 11.2.2. NALC report on changes to External Auditors
  - 11.2.3. Neighbourhood Area Application notice for Haversham-cum-Little Linford PC
  - 11.2.4. Invite for Energy champions - [www.communityactionmk.org/energage/](http://www.communityactionmk.org/energage/).

**12. To confirm the next meeting dates as**

- 12.1. Monday 13<sup>th</sup> February 2017 Full Council Meeting
- 12.2. Wednesday 22<sup>nd</sup> February 2017 Full Council Meeting

20<sup>th</sup> January 2017 Eirwen Tagg *Eirwen Tagg* Parish Manager

Members of the public are welcome to attend Parish Council Meetings.

Only items listed on this agenda will be discussed. If you have comments about any other subject please contact the Parish Manager [parish.manager@great-linford.gov.uk](mailto:parish.manager@great-linford.gov.uk) or Ring the office on 01908 606613

*Reports and supporting information are available on request*