

You are summoned to attend the meeting of the Parish Council to be held on Monday 12th December 2016 at **7.00pm** in the Parish Council Office, Great Linford House 1 St Leger Court

Agenda

1. Apologies

2. **Declaration of members' interests** - Members to declare any disclosable pecuniary interests, or personal interests (including other pecuniary interests), they may have in any of the business to be conducted.

3. **Public Question Time** – *the meeting will be adjourned for an agreed time by the Chair for the public* to ask questions about agenda items.

4. Planning

4.1. Memorandum to Councillors

- 4.1.1. **16/03315/FUL 13 Brockhampton Downhead Park MK15 9BT**-Two Storey rear extension
- 4.1.2. **16/03328/FUL Mercedes-Benz UK Ltd Delaware Drive Tongwell MK15 8BA**- New louvered enclosure around existing high-voltage transformer equipment
- 4.1.3. **16/03297/FUL 7 Massie Close Willen Park MK15 9HG** – Double storey side extension
- 4.1.4. **16/03380/FUL 5 Smeaton Close Blakelands MK 14 5WQ** – 1 bedroom end of terrace dwelling
- 4.1.5. **16/03403/FUL 6 Hammond Crescent Willen Park MK15 9DH** – Two storey side extension (resubmission of 16/02018/FUL).
- 4.1.6. **16/03422/FUL 20 Lodge Gate Great Linford MK14 5EW**- First floor side single storey rear extension.

5. Financial report

5.1. Cllr Widdowson, Lead Cllr for Finance proposes that as there is no meeting at the end of December the agreed bank signatories will check the payments to be made and authorise them accordingly. Cllrs will be presented with the Full Finance report on 9th January 2017.

6. Budget 2017 / 18 process

6.1. A report on the budget proposals is provided for Cllrs consideration. Cllrs are asked to review the information against the process objectives. The final precept decision needs to be resolved by Council at the meeting on 25th January (not yet confirmed). The objectives of the budget process are:

6.1.1. To review the reserves which have been reduced after the relocation project and the replacement of the boiler at Marsh Drive.

Cllr Widdowson proposes that as a principle the council should agree that as the internal processes improve, the method by which GLPC determines the financial

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requirements of long term assets (maintenance, repair and replacement) then the level of general reserves should be reduced. However, the general reserve for 17/18 should not be reduced until after the condition survey of the assets has been completed.

- 6.1.2. To learn from the past, determine the assets reserve schedule which is required to provide for provisions of repair and replacement over time. This would then allow GLPC to manage reserves more tightly without having to create a large contingency reserve.

Cllr Widdowson proposes that the schedule defined within the budget report is agreed.

- 6.1.3. Provide a budget which allows the parish to address the adopted strategic vision and aims which best serve the parish residents.

- 6.1.4. Review the Medium Term Financial Plan and the impact on precept and reserves.

- 6.1.5. The budget does not at this stage cater for the “anticipated” services that GLPC may take on through devolution. We are awaiting MKC’s presentation scheduled for March 2017.

- 6.2. Cllr Widdowson proposes that the annual precept for a Band D proposer is increased by £12.60, to £69.49. This equates to £1 a month increase or 22.15%.

- 6.3. The medium term financial plan shows that in the following year (18/19) an increase of 9.5% is required to balance the Income and Expenditure (assuming no new services or facilities are taken on). Thereafter (19/20 etc.) a 5% increase provides an amount to add to the reserves or use on new services. This plan is proposed by Cllr Widdowson.

Additional supporting information for agenda items is available on request

6th December 2016 Eirwen Tagg *Eirwen Tagg* Parish Manager