

Minutes of the Full Council meeting held on Wednesday 27th September 2017 at 7.30pm in the Parish Office, Great Linford House, 1 St Leger Court, MK14 5HA.

Present: Councillors; Bedford, Burgess, Calverley, Coker, Crooks, El-Zamek, Foskett, Heale, Hyacinthe, Macaulay, Maclean, Neate, Panes (Chair), Stabler.

Also, Present: Parish Manager, one member of the public.

1. **Apologies** were received and accepted from Cllr Omole (personal). Chair asked PM to send condolences to Cllr Omole. Cllr Ward's apology was accepted as he was on holiday.
2. **Declaration of Members' Interests** – None.
3. **Minutes of the Previous Meetings** held on the 31st May 2017 required amending
 - o There were two representatives from the Parks Trust
 - o Item 3 should have been recorded as: 12 for, 0 against and 2 abstentions
 - o Item 10.2 should have been recorded as: votes made were 13 for, 0 against and 2 abstentions. Abstentions were Cllr Panes and Cllr Ward who previously declared personal interests on planning applications discussed.

With these amendments, the minutes were proposed as accepted by Cllr Bedford and seconded by Cllr Foskett and all agreed.

4. **Matters Arising** – No matters raised.
5. **Public Question Time** The meeting was closed at 19:34 for representation from a resident regarding a planning application and reopened at 19:37.
The Chair asked council to agree to the order of agenda items. This was agreed by all.

8. Planning

8.1. Report on Planning Progress Report was provided by Cllr Stabler.

8.2. Memorandum to Cllrs

8.2.1. 17/02352/FUL – Church Farm House, 12 High Street Objection was proposed by Cllr Stabler due to the detrimental impact of the character of the area, in accordance with the following policies:

8.2.1.1. Great Linford Neighbourhood Plan Policy GLPC N1

8.2.1.2. New Residential development design guide page 94 4.10 residential amenity privacy/back to back distances

8.2.1.3. MK local plan policies 2001 to 2011, D1 (iii) and unacceptable visual intrusion or loss of privacy sunlight and daylight and D2 (i) are in scale with other buildings in the immediate vicinity in terms of their height and massing, except where a great scale is necessary to reflect the development's function and importance (ii) relate well to and enhance the surrounding environment

8.2.1.4. Parking policy SPD 2016 size of parking spaces

This was seconded by Cllr Macaulay and voted as: 14 for, 0 against and 1 abstention.

8.2.2. 17/02412/FUL – 4 Mickleton, Downhead Park No Comment was proposed by Cllr Stabler, seconded by Cllr Calverley and agreed by all.

8.2.3. 17/02458/FUL Application deferred

6. Finance

- 6.1. Monthly Payments and Finance Report Cllr Neate proposed the acceptance of the payment and finance report, this was seconded by Cllr Bedford and all agreed.
- 6.2. Ukuleles It was proposed by Cllr Neate and seconded by Cllr Burgess that the Ukuleles purchased for the summer of fun could be sold to interested parties for a sum of £9 each. This was agreed by all.
- 6.3. Insurance Renewal. Cllr Neate proposed that as the report previously circulated by the Parish Manager the recommendation to insure with Inspire/AXA for £3,294 should be accepted. This was seconded by Cllr Foskett and agreed by all.
- 6.4. Half-Yearly Budget Report It was proposed by Cllr Neate that thanks be extend to Tess for compilation of the report and that the report be noted and agreed. This was seconded by Cllr Burgess and agreed by all.

7. Governance

7.1. Finance and Governance Working Party

7.1.1. Risk Register – Cllr Neate explained that due to comments from the Auditors, the process for reviewing and considering the items on the Risk Register should be an item on the business agenda. The whole document was to be updated and reviewed by the F&G working party and ownership of items should be considered. Cllrs raised comments about additional items such as: significant failure to reputation and discredited ownership, changes to the scoring system and frequency of reviews. These would be considered by the working party.

7.1.2. Standing Orders – Cllr Neate proposed that an addition should be made to the Standing Orders. When an emergency or an exceptional event occurs within in the parish, the Chairman and the Parish Manager should meet with any other person they deem necessary to decide a course of action and that only the Chairman should make a public statement on behalf of the parish council. The addition was seconded by Cllr Stabler and voted as: 8 for, 5 against and 2 abstentions.

Cllr Panes agreed to review this principle and update council with the detailed wording of control and flexibility as it is noted that there was concern about the “power” or responsibility been given to just one person.

7.1.3. Cllr Neate proposed that following the recommendation from the Project Support Officer during the Asset Review Exercise (July 2017), GLPC should appoint a Lead Cllr for Assets. This was seconded by Cllr Calverley and voted as: 13 for, 0 against and 2 abstentions. The F&P working group were asked to develop the terms of reference for this role and a decision for a candidate is to be deferred.

7.1.4. Cllr Neate proposed that the Asset Register management statement should be amended to reflect the requirement that only an asset that is worth £500 or more should be included within the register. This will take affect from April 2018. This was seconded by Cllr Calverley and voted as 14 for 1 against and 1 abstentions.

7.2. Resourcing Working Party It was proposed by Cllr Maclean and seconded by Cllr Bedford that the terms of reference presented should be amended to remove the requirement for a quorate attendance. This was then agreed by all.

9. Correspondence and communication

9.1. Milton Keynes Association Local Councils (MKALC) A report was provided by Cllr Stabler.

10. Parish Manager's Report

A written report and short presentation was given on the Summer of Fun activity and the Community Fun Day.

11. **Dates** of the next two meetings were agreed:

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| 11.1. | Monday 9 th October 2017 | Full Council Meeting |
| 11.2. | Wednesday 25 th October 2017 | Full Council Business Meeting |

The meeting was closed at 20:45

Chair *K. Barnes* Date *9/10/17*

