

Minutes of the Full Council meeting held on Wednesday 28th March 2018 at 7:30pm in the Parish Office, Great Linford House, 1 St Leger Court, Great Linford, Milton Keynes, MK14 5HA.

Present: Councillors: Bedford, Burgess, Calverley, Crooks, El-Zamek, Foskett, Heale, Macaulay, Maclean, Neate, Panes (Chair), Phillips, Stabler, Ward and Widdowson.

Cllr Chowdhury arrived at 8:30pm.

Also present: Parish Manager.

1. **Apologies** were received and accepted from Cllr Coker (work) and Cllr Omole (work).
2. **Declaration of Members' Interests** – None.
3. **Minutes of the previous meeting** held on 28th February 2018 and 12th March 2018 were accepted as true records of these meetings. This was proposed by Cllr Bedford, seconded by Cllr Neate and voted as: 14 for, 0 against and 1 abstention. It was noted that the agenda item for the confidential item minutes was for the wrong month. RESOLVED
4. **Matters Arising** – The Parish Manager reported that the preferred supplier for delivery of the Metal Gates at Marsh Drive WAS not able to provide a guarantee of more than 5 years on the gates. Therefore, the second supplier, Jacksons, was contacted, and their guarantee was for 25 years. Jacksons' quote was then accepted – this was less than the original minuted quote.
5. **Public Question Time** – No members of the public were present.
6. **Planning**
 - 6.1. Report on Planning Progress was provided by Cllr Calverley.
 - 6.2. Memorandum on All Applications
 - 6.2.1. 18/00644/FUL 11 Bells Meadow, Willen Park **Objection**
was proposed by Cllr Calverley on the grounds of overdevelopment of the original site, seconded by Cllr Burgess and voted as: 9 for, 1 against and 5 abstentions.
 - 6.2.2. 18/00617/FUL 3 Hargreaves Nook, Blakelands **Objection**
was proposed by Cllr Calverley on the grounds of this development being overbearing. This was seconded by Cllr Burgess and voted as: 10 for, 0 against and 5 abstentions.
 - 6.2.3. 18/00592/FUL 4 Rothersthorpe, Giffard Park **Objection**
was proposed by Cllr Calverley for the lack of provision of on-site parking, along with insufficient evidence of the ability to access all of the said parking from highways. It was also noted that more than one dropped kerb would be also required. This was seconded by Cllr Heale and voted as: 13 for, 0 against and 2 abstentions.
 - 6.2.4. 18/00561/FUL 2 Orne Gardens, Bolbeck Park **No Objection**
was proposed by Cllr Calverley, seconded by Cllr Burgess and voted as: 14 for 0 against and 1 abstention.
 - 6.2.5. 18/00233/FUL M1 Motorway Service Area **Deferred**

7. Grant Applications S137

- 7.1. Pear Tree Pond Association (PPA) – Cllr Foskett proposed that the grant of £950 for the PTPA towards the refurbishment costs of the Little Bookshop should be awarded. This was seconded by Cllr Macaulay and all agreed. RESOLVED

8. Finance and Governance

- 8.1. Monthly Payments and Finance Report – Cllr Neate proposed that: the payments for the month of March were correct and should be paid, the Finance Report should be accepted, Council should note the increase in the property fund and he confirmed that bank reconciliation was complete. This was seconded by Cllr Foskett and voted as: 14 for, 0 against and 1 abstention. RESOLVED
- 8.2. Gazebos – Cllr Foskett proposed that GLPC replaces the existing gazebos from the preferred supplier Gazebo Shop and authorises the expenditure of £1,769.94, for 3 gazebos and 6 flags. This was seconded by Cllr Heale and voted as: 15 for, 0 against and 1 abstention.

9. Governance

- 9.1. Treasury and Investment Policy – It was proposed by Cllr Neate that the Treasury policy and Treasury review document should be accepted by Council. This was seconded by Cllr Macaulay and voted as: 14 for, 0 against and 1 abstention.
- 9.2. Delegated Scheme – It was proposed by Cllr Neate that the scheme of delegation, as presented, should be accepted by Council. This was seconded by Cllr Widdowson and voted as: 14 for, 0 against and 1 abstention.
- 9.3. Internal Auditor – It is proposed by Cllr Neate that IAC Audit are engaged as the Internal Auditor for the 17/18 financial year at a cost of £800. This is seconded by Cllr Widdowson and voted as 14 for, 0 against and 1 abstention.
- 9.4. General Data Protection Regulation (GDPR) – Cllr Maclean proposed that an amendment to the original proposal should be made. She proposed that £3,000 should be set aside for the development of systems to support the changes required under GDPR. A further provision of £1,000 should be allocated if required. This expenditure would be taken from general reserves. The proposal was seconded by Cllr Neate and voted as: 14 for, 0 against and 1 abstention.

Cllrs Crooks suggested that all Cllrs should be asked to complete the questionnaire, as proposed by NALC, as it would provide evidence of GLPC's commitment and research into data used by all. The Chair asked the Parish Manager to circulate the questionnaire.

10. Correspondence and Parish Manager's Report

- 10.1. Parish Manager's Report – Through a written report, the Parish Manager summarised some of the activities which had taken place this month and presented some of the educational tools that are to be used by the Parish, regarding litter and dog fouling.

Cllr Stabler suggested that MKC agreement was required. The Parish Manager confirmed that this has been done.

- 10.2. Parishes Forum – A report was provided by Cllr Hyacinthe, and Cllr Ward explained certain topics that had been carried out to date.

11. Consultations

- 11.1. Council noted the list of consultations that are live. Councillors who wish to comment on any consultation should present their request to the Parish Manager.
- 11.1.1. Site Allocation – Cllr Stabler notified the Parish Manager that there was no requirement for further comments on this consultation.

12. Next Meetings' Dates and Topics were confirmed as:

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| 12.1. | Monday 9 th April 2018 | Full Council Meeting – Strategic Plan |
| 12.2. | Wednesday 25 th April 2018 | Full Council Meeting – Business |
| 12.3. | Monday 14 th May 2018 | Full Council Meeting – GDPR Training for Cllrs and Staff |
| 12.4. | Monday 21 st May 2018 | Annual Parish Meeting – for residents |
| 12.5. | Wednesday 30 th May 2018 | The Parish Council's Annual Meeting & Business Meeting |

The meeting was closed at ~~8:24pm~~ 8:34pm
gnt

Chair

K. Branes

Date

9/4/18